

Town of Bartlett Office of Selectmen

Meeting Minutes: June 1, 2015

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Reporters: None

Meeting opened at 03:35 PM.

Chairman Chandler made a motion at 04:05 PM to enter nonpublic session per RSA 91-A: 3 II (c). Selectman Patch seconded the motion. Roll call vote was unanimous.

Chairman Chandler made a motion at 04:40 PM to end the nonpublic session and to seal the minutes. Selectman Hebert seconded the motion. Roll call vote was unanimous.

Decision was made to pay one month's rent.

Selectman Patch made a motion at 04:35 PM to enter nonpublic session per RSA 91-A: 3 II (c). Chairman Chandler seconded the motion. Roll call vote was unanimous. Chairman

Chandler made a motion at 04:45 PM to end the nonpublic session and to seal the minutes. Selectman Hebert seconded the motion. Roll call vote was unanimous. Decision was made to pay the electric bill and reconnect fee

Police Chief Janet Champlin met with the Selectmen to discuss the following:

- 1.) She wanted to thank all those who assisted in the cleaning out of the basement at the town hall. They were able to donate the useable bikes to Storyland for their International students to use. They also donated some items to the Bartlett Recreation department. She was also very excited that they found a brand new light bar that will fit on the new cruiser which will save the police department approximately \$800.00.
- 2.) Chief Champlin was pleased to say that the Memorial Day events went well with no problems.
- 3.) Chief Champlin attended the Pathways from Silence to Solutions Seminar which was held at the Sandwich Fairgrounds. She was nominated to speak on the issue of heroin in the Carroll County area, which she did.
- 4.) Her officers are getting their own e-mail addresses which should be a big help to them.
- 5.) Chief Champlin also discussed that her officers are working details and the turn around time for payments is between 4-6 weeks. It was explained to Champlin that we bill the company and when we receive payment then the officers are paid. If an officer works the first week in the month then there is a longer waiting time than someone who works at the end of the month. She will let her officers know this.
- 6.) Chief Champlin mentioned that she is still down a full time police officer. She is planning on advertising the position on the Bartlett web site as well as put an ad in the Night Stick magazine as well as the NH Police Chiefs Association magazine. In the meantime she will review the applications that we have received. Chairman Chandler inquired if Jackson Police Department has any part time officers that might also want to work for Bartlett. Chief Champlin replied no as they are also down an officer. Selectman Hebert inquired about shift sharing with

Jackson. Chief Champlin has spoken to Jackson's Chief Jette about this but will pursue this suggestion further. She will need to have Jackson and Bartlett sign a mutual aid or memorandum of understanding between the two towns. Chairman Chandler stated that we use to have one with them. Selectman Hebert commented that it would be ideal if we could cover a couple of shifts for both towns and then they cover a couple for us. The mutual aid agreement extends the jurisdiction for each town. Champlin stated that she has done away with the officer being on call. They now work their full shift and there is only four hours that isn't covered by Bartlett. Those four hours is covered either by the State Police or the Sheriffs Department whichever one is available. Chairman Chandler commented that is better. Selectman Hebert instructed Champlin that she needs to do the following: 1) Expand the mutual aid, 2) explore what agreement is best suited for both towns and 3) obtain the formal approval by the Selectmen.

Chief Champlin requested to enter nonpublic session to discuss a personnel issue. Chairman Chandler made a motion at 05:00PM to enter the nonpublic session per RSA 91-A3 II (a). Selectman Patch seconded the motion. Roll call vote was unanimous. Chairman Chandler made a motion at 05:15 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

Chairman Chandler made a motion to have the attorney proceed with the complaint against Pagliarulo (5VILLG-MAI-20) who doesn't think he needs to obtain a change of use permit and has disturbed the flood plain area on the property. Selectman Patch seconded the motion. Selectman Hebert abstained from the decision because he was a member of the Zoning Board of Adjustment for the first hearing on this matter even though the ZBA supported the Selectmen's decision. He was not a member of the ZBA for the rehearing on March 27, 2015 having been elected to Selectman on March 10, 2015; however, legal counsel advised that it is probably best that he abstain at this time. Motion passed.

Chairman Chandler made a motion to proceed with the installation of a door at the base of the stairs in the town hall basement. Selectman Patch seconded the motion. Vote was unanimous.

Selectman Hebert has been working on the town's new web page and has it up and running. He has done the fire department, police department and town clerks/tax collector's office. He stills needs to do the Administrative Assistants and Selectman's secretary's computers.

The Selectmen signed checks, reviewed correspondence, reviewed purchase orders, and building permits throughout the meeting.

Meeting was adjourned at 05:35PM.

Respectfully submitted,  
Brenda Medeiros, Sec.