

Town of Bartlett Office of Selectmen

Meeting Minutes 09-13-13

Attendance, Chairman Gene Chandler, Douglas Garland, David Patch

Reporters: None

Meeting opened at 08:30 AM.

Selectman Garland made a motion at 09:05 AM to enter nonpublic session to discuss a request for aid under NH RSA 91-A II (c). Selectman Patch seconded the motion. Motion carried unanimously. Selectman Garland made a motion at 09:25 AM to end the nonpublic session and to seal the minutes. Chairman Chandler seconded the motion. Motion carried unanimously.

Fire Chief L. Patrick Roberts met with the Selectmen as he would like to purchase new equipment and to save time he would like to have the Selectmen sign a purchase order for \$8,000.00. Chairman Chandler stated that the Selectmen need to know what he is planning on purchasing. Roberts stated that he would like to purchase the following:

- 1.) Up to four pagers at a cost of around \$435.00 each.
- 2.) About 10 pager cases at \$20.00 each.
- 3.) Power point projector to be used for training classes.
- 4.) Desk top computer, estimated cost of \$550.00.
- 5.) Traffic cones, 10 at \$70.00 each.
- 6.) Gas detector at approximately 700.00. Have two but need a third one.
- 7.) Extrication hand tools that will cost around \$500.00
- 8.) Fire fighting hand tools such as a pry bar, combination wrenches, etc., costing approximately \$800.00.

Roberts stated that the prices are estimates. Chairman Chandler informed Roberts that we need a purchase order for these items and what the costs will be for them. Roberts also discussed the installation of outside lights at the Bartlett Village Fire Station that automatically come on at night. He will check on the prices as he would like one or two in front and one by the door on the side. Selectman Garland inquired why they couldn't just have a motion light under the roof line that would come on when the firemen drove in. Roberts will get with an electrician to see what they can come up with and the price for this project. Chairman Chandler inquired if we still had the whistle at the Bartlett Village Fire Station. Roberts stated that it was still there. Chairman Chandler stated that he didn't understand why we don't use it anymore as it lets people know that something is going on. Chairman Chandler also inquired about the painting of the inside of the Glen Fire Station. We have the paint that was donated by Aubuchon Hardware and need to put the painting project out to bid. It was decided that bidders could view the project on Friday September 20, 2013 between 9am-11am and Monday, September 23, 2013 between noon and 2pm. The sealed bids should be submitted to the Selectmen's office by Friday, October 4<sup>th</sup> and that the project must be completed by December 1, 2013. Roberts also discussed hiring a grant writer for a grant for a ladder truck. Roberts would write the grant and the grant writer, Curt Bradley a retired fireman, would add the finishing touches to the narrative. Bradley has had success for Barnstead and Roberts feels that maybe our chances of obtaining the grant would be better if Bradley used the

buzz words that the grant people are looking for. Chairman Chandler stated that he doesn't think we will qualify once they look at the tax structure. Roberts stated that if we signed a contract with Bradley that it would be good for up to one year (16 hours) and the cost would be \$999.00 and other departments could use him. The Selectmen agreed that they would consider hiring him for up to five hours and only for this application, but Chairman Chandler would like Roberts to inquire if the tax rate of the town has any bearing on receiving the grant as well as what is the likelihood of receiving the grant. Roberts also mentioned that Bradley holds grant writing seminars and the cost is \$299.00. Selectman Garland stated that we shouldn't need to pay for a seminar since we would be already paying Bradley to write up the grant. Roberts and the Selectmen reviewed the rates for the new alarm policy to start charging for false alarms. They agreed that if the Chief/Officer responded it is \$75.00 an hour, 1 piece of apparatus is \$150.00 per hour, 2 pieces of apparatus is \$250.00 an hour, and more than two pieces will be \$350.00 an hour with one hour minimum in each case. One false alarm response for each building, whether in a complex or development, per calendar year no charge. Roberts would also like to have electronic locks like the ones at the Glen Fire Station installed at the Bartlett Village Fire Station and he can purchase a rebuilt one for \$491.50. Selectman Garland inquired if the same card would work at both locations. Roberts stated that it would. Selectman Patch and Chairman Chandler were ok with the installation of the electronic locks. Selectman Garland is not as he feels you can go to the hardware store and purchase a lock for under \$20.00 that will work just fine.

The Selectmen reviewed correspondence, building permits, signed letters and checks prior to and throughout the meeting.

Meeting adjourned at 11:15 AM.

Respectfully submitted,

Brenda Medeiros, Sec.