

Town of Bartlett Office of Selectmen

Meeting Minutes: July 12, 2013

Attendance: Chairman Gene Chandler, Douglas Garland, David Patch

Reporters: None

Meeting opened at 08:30 AM.

Patricia Garvin, Economic Development Planner for North Country Council, Jac Cuddy of MWV Economic Council, Rob Nadler and Cort Hansen of Ragged Mountain Equipment met with the Selectmen in reference to assistance obtaining a Community Development Block grant (CDBG). Cuddy explained that Ragged Mountain has applied for this grant for job creations/retention and that North Country Council will manage everything. Chairman Chandler inquired as to what the town has to do. Garvin stated that the town would need to do the following: 1.) Sponsor the grant. 2.) Hold public meetings. 3.) The money would have to flow through the town. 4.) North Country Council will process all the paperwork but the Selectmen have to sign it. It is standard boiler plate stuff. Chairman Chandler inquired if we have to pay the expenses and then get reimbursed. Garvin stated that the expenses are all built into the budget and everything will be paid for out of the grant and it doesn't have to be paid ahead. There is no risk if the grant isn't approved. Chairman Chandler stated that we have a problem as we have no money to spend as nothing was budgeted for this. Cuddy stated that Garvin writes the grant and from there it is sent to MWV council. Hopefully the grant will be approved and basically the town is a pass through and it won't cost the town anything. Garvin explained that one way to do this is to open a non interest bearing account at the bank. You would deposit the money and write out the check that day and then close out the account. Chairman Chandler inquired if the town gets reimbursed for administration costs. Garvin replied that you have to keep accurate records. Gavin also stated that a representative of CDBG likes to have an informal meeting with the Selectmen to make sure that everyone is on the same page. Selectman Garland inquired as to what this grant is doing. Nadler stated that it would be retaining 21 jobs and adding 1 to 5 more jobs as they are planning on adding a woman's line. Selectman Garland inquired about what they are doing with the trailers on the property. Nadler explained that they are making blankets which are put into the trailers and sent out on a regular basis as most of what they make are for other companies. Garvin will draft up what has to be signed by the Selectmen and in no case will the town have to use tax payers money as well as the town won't be held responsible if Ragged Mtn. fails to create jobs. Chairman Chandler stated that a big concern is that we have been through this before and it is time consuming for the staff. Cuddy stated that it is a grant to the town and a loan to the business as the MWV council is a lender of last resort that has helped a lot of businesses. Lynn Jones, AA, stated that we did this before for the BVWP and it is a lot of work but hopefully the forms, etc. are on the computer now to make it easier. She also mentioned that we probably should be sure it complies with the Zoning Ordinance and specifically the septic gallons needs to be verified for the addition of new employees. Nadler doesn't believe this is an issue but will check up on this. Garvin stated that the template has to be developed for the Housing and Community Development Plan and the Residential Antidisplacement and Relocation Plan and has to be adopted at a hearing. Chairman

Chandler stated if this involves changing the zoning ordinance that we don't want to have to do that. Cuddy stated that we just have to have assurance that this complies. Garvin stated that they have to have three public hearings. Cuddy explained that they could all be held the same day. You have to have a public hearing, close out of it. Open the second public hearing, close out of it. Open the third public hearing, close out of it. Nadler commented that no laws would have to be changed in Bartlett. Garvin stated that we wouldn't be adopting anything that we don't have already. Jones stated she thought we already adopted these with the BVWP project. Selectman Garland inquired as to how much time would be involved for the staff. Garvin stated around three hours as the longest time would be going to the bank with her to set up the account. Chairman Chandler stated that he was pretty sure we would agree to do this but would like to discuss this further. Garvin stated that she would work on the public meeting notices and they agreed that the earliest date would be August 2nd. Garvin inquired if they wanted to do the technical meeting here or would Chandler like to do it in Concord? Selectman Garland stated that he would suggest they do it at a regular Selectmen's meeting. Garvin will check out to see when they would be able to come up. Garvin will send paperwork to Jones, AA, to get it started.

Robert Dowell, property owner, Richard Leavitt property owner representative, and Kevin Killourie, realtor, met with the Selectmen in reference to an abatement for 2012 taxes on Dowell's property on 232 Route 16A. (1RT16A-112-R00). Leavitt stated that he is building a house for Dowell on this property because when Dowell purchased the property in March the existing house was in poor shape and torn down. Chairman Chandler stated that the problem is that we didn't receive the abatement application. Leavitt stated that Killourie had brought a copy in and they had resent a copy by mail as his wife did a follow up telephone call on April 1st to see why they hadn't heard anything. (It was determined that the abatement was first mailed and then Killourie dropped off a copy after the dead line date of March 1st.) Lynn Jones, AA, explained that the Selectmen have until July to respond to abatement requests. Selectman Garland inquired as to what was on the ground on April 1st. Leavitt gave the Selectmen copies of receipts of where they paid to have the construction debris hauled off. Selectman Garland inquired if there were any pictures of what was on the property on April 1st. Killourie stated that he has the listing information but that is dated August 1st. Dowell stated that he purchased land only not land with a house. Chairman Chandler stated that it seems strange we don't have the abatement request but we have everything we need to make a decision now. Selectman Garland inquired as to when they had submitted the demolition form. Jones, AA, stated that the demolition form is dated March 13th and we received it March 21st. The Selectmen will review the paper work and get back to Mr. Dowell.

Don Johnson a homeowner on Dundee Road stopped in to inquire about what was being done for Dundee Road repairs. Chairman Chandler stated not as much as they want to do but they are rebuilding a section from Hemlock Road to Villaggio Bianco. Johnson stated that the town crew removed rocks and now they are left with big pot holes. He also stated that where the culvert was put across the road that it is getting worse. Selectman Patch

replied that the water precinct are the ones who did that. Chairman Chandler stated that we would have the highway department temporarily do what they can do for the pot holes but we are planning on reclaiming a section of the road this summer. We will also get in touch with the water precinct to fix the culvert issue.

Selectman Garland had to leave the meeting at 11:00 AM for a prior commitment.

Chairman Chandler and Selectman Patch placed a call to the town’s attorney to discuss legal issues.

The Selectmen reviewed correspondence, building permits, signed letters and checks prior to and throughout the meeting.

Meeting adjourned at 11:30 AM.

Respectfully submitted,

Brenda Medeiros, Sec.