

Town of Bartlett Office of Selectmen  
Meeting Minutes: September 14, 2012  
Attendance: Chairman Gene Chandler, Douglas Garland, David Patch  
Reporters: None

Meeting opened at 08:30 AM.

Fire Chief L. Patrick Roberts dropped off some purchase orders for fire department equipment purchases for the Selectmen to review. The Selectmen approved the purchase orders.

Chairman Chandler made a motion at 09:30 AM to enter nonpublic session to discuss a request for aid under NH RSA 91-A: 3 II (c). Selectman Patch seconded the motion. Motion carried unanimously. Selectman Garland made a motion at 09:45 AM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Motion carried unanimously.

Thomas Jannuzzi of Glen Junction Restaurant (2RT302-9-R00) brought in a revised back up septic plan to submit to the NH Department of Environmental Services (NHDES) for additional seating at the restaurant. The Selectmen were ok with the plans and informed Jannuzzi that he would be allowed to use the second dining room until November 1<sup>st</sup> as that should allow plenty of time to receive the approved plans back from NHDES.

Selectman Garland made a motion at 09:50 AM to enter nonpublic session to discuss a request for aid under NH RSA 91-A: 3 II (c). Chairman Chandler seconded the motion. Motion carried unanimously. Selectman Patch made a motion at 10:15 AM to end the nonpublic session and to seal the minutes. Selectman Garland seconded the motion. Motion carried unanimously.

Josh McAllister, Senior Project Engineer of H. E. Bergeron Engineers, Inc., met with the Selectmen in reference to the results of the bid opening on September 12<sup>th</sup> for the River Street berm repair. The low bidder was Drew Corporation of Center Lovell, Maine and Chairman Chandler signed the notice of award papers. McAllister has spoken to Mike Poirier, Section Chief of Homeland Security and Emergency Management, to update him on the bid progress. Poirier told McAllister that the project worksheet was written as a category B closed project for a total project value of \$160,020, with the construction activities being reimbursed at 75% and the engineering costs (which were required by NHDES permit) will not be reimbursed. McAllister stated that is not what they had been told all along and he is going to write a letter to Poirier as the town had moved forward on good faith, it was a DES requirement, and he is going to figure out what the town has already incurred in engineering fees. McAllister wants to delay the notice of award until these details have been worked out. Selectman Garland stated that we can back out of this whole thing as we don't have \$29,000.00 for engineering. McAllister is going to write a letter to Poirier to try to hash all this out.

McAllister also informed the Selectmen that they would be closing out of the Cow Hill project and they would need the Chairman of the Board of Selectmen to be there for this.

There is just one more step that needs to be completed and that is one culvert that there are issues with. Chairman Chandler inquired as to the cost for this culvert repair. McAllister stated that it would be between 8 and 12 thousand dollars. McAllister will be needing all the documents that have been associated with the project. He believes he has the majority of them but will be getting in touch with Brenda Medeiros, Sec., to go over all documents.

David Shedd and Gail Paine met with the Selectmen in reference to the Intervale cemetery. Shedd has spoken to prior people associated with the cemetery about the maintenance but hasn't been able to find out much. Paine stated that before her husband passed away that he had acquired additional land for the cemetery and the fence had been moved. Paine also stated that she has someone who wants to buy a plot and there are plots available. Selectman Garland commented that the plot purchase money would go towards the maintenance. Paine stated that there is no paper work to be found in reference to the cemetery. Paine stated that there has been no committee for three years but she, Shedd, Mary Ellen Szetela and Francis Savard would be willing to form a new committee. Shedd stated that they are trying to determine the ownership of the cemetery. Paine inquired as to how the Selectmen feel about getting the group together and having a meeting as they will have to start from the beginning. The Selectmen were all ok with this. Shedd stated that he has a list of all the graves. Selectman Garland stated that what he needs is a map. Chairman Chandler stated that he didn't believe that they were allowed to purchase the lots ahead before and they need to set up some kind of procedure. Selectman Garland believes that the Garland cemetery has by-laws and he will try to get a copy for them. Shedd mentioned that they are stepping into a situation that is already indebted and they may have to come to the town for money once they get the records straightened out. Chairman Chandler suggested that they contact Charlie Sutton of Furber & White Funeral Home as he should know what size the lots are.

Peter Gagne of Paddle Peaks, LLC (5VILLG-MAI-520), (no appointment-not on agenda) inquired about tax deeded properties. Chairman Chandler explained that the notice will be going out in the paper as well as posted at the post offices in a couple of weeks and that we would be taking sealed bids. Gagne also inquired about removing the 40'x 50' paint shop building and putting up a 20'x 20' car port somewhere else on the property. Chairman Chandler stated that counts as a building. Selectman Garland mentioned that he would need a site plan review if he goes over 5000square feet of buildings. Gagne stated that with the buildings he has now he is at 4800 square feet. Chairman Chandler also reminded him that when he removes the paint shop that he would have to leave one wall to be able to rebuild with his grandfathered status since it doesn't meet setbacks. Gagne wanted to know what if the building was condemned. Chairman Chandler stated that they would have to check with the town's attorney about that. Selectman Garland suggested that if he put the 20'x 20' building on the pad of the paint shop that he wouldn't be over the 5000 square feet and need to have site plan review done. Gagne stated that if he has to leave a wall that it could be an issue but for now he will plan on putting the 20' x 20' building on the pad and move it later on. Selectman Garland reminded him that he needs

to get a demolition permit as well as a building permit. Gagne inquired again about condemning the building. Lynn Jones, AA, mentioned that there are a whole set of RSA's that deal with condemning a building and he might not want to go down that path.

Brenda Medeiros, Sec. inquired for Annette Libby, Bartlett Recreation Director, the status of forming a committee for the use of the land that was donated to the town by the Morrell Family Foundation. The Selectmen agreed that the make up of the committee would be as follows:

- 1.) There would be no more than seven people on the committee.
- 2.) There would be a Selectmen's representative.
- 3.) One library representative.
- 4.) One recreation department representative.
- 5.) Four people from the general public.

The Selectmen will appoint the committee. They would like to obtain a couple of names to choose from for a representative of the library, recreation department and they will put an ad in the town column in the paper for names for the general public.

Travis Chick, Road Agent, stopped by to report that the injector pump for the roller is gone. He will be able to rent a roller if that is ok with the Selectmen. Chairman Chandler stated that would be all right for the short term. Chick stated that this may be the way to go from now on. Selectman Patch inquired if ours was worth fixing. Chick stated he didn't know. Chick also informed the Selectmen that he had been discussing the over heating problems of the mower tractor with a gentleman in Vermont who told him that he believes that the problem is that we are using the wrong kind of oil in the tractor. Chick is going to try this gentleman's recommendation.

The Selectmen reviewed correspondence, building permits, signed letters and checks prior to and throughout the meeting.

Meeting adjourned at 11:40 AM.

Respectfully submitted,

Brenda Medeiros, Sec.