

Town of Bartlett Office of Selectmen

Meeting Minutes: August 24, 2012

Attendance: Chairman Gene Chandler, Douglas Garland, David Patch

Reporters: None

Meeting opened at 08:35 AM.

Elaine Allison of the Conway Area Humane Society and Betty Holmes, Bartlett Animal Control Officer met with the Selectmen. Allison would like to have each town sign a contract with them and, therefore, presented a contract to the Selectmen for them to review. Each town will pay an annual fee that is based on the population of the town. Bartlett's will be \$100.00 a year starting in 2013. Selectman Garland inquired as to where the dogs are taken to now. Holmes replied the Humane Society and we have never had a contract with any shelter that we have used. Holmes stated that the procedure should be that the people should go to the town hall, pay their fine and the board for the dog. Right now Allison is collecting all the fines and putting the money in their account and quarterly the town is suppose to be receiving the money. Holmes doesn't believe they should be doing that. Allison stated that they don't want to collect the money for the towns. Allison mentioned that if someone loses their dog in Bartlett and they come down there they have to come back to Bartlett to pay the fine and that involves time and distance. Selectman Garland inquired if people wouldn't call first to see if the dog is there before they went down and at that time they could be instructed to come to the town hall first. Holmes stated that before Bedford (the head company) got involved they used to collect the fine with the ticket and hold it for her to pick up. Allison stated they don't want to hold any money. Chairman Chandler inquired as to what happens on weekends. Allison stated that they would call Holmes and give her the information. Chairman Chandler inquired as to why an envelope couldn't be left with Holmes name on it that she would pick up. Allison replied that they aren't comfortable with that. Chairman Chandler stated that he could see where weekends would be a stumbling block. Holmes stated that they don't provide her with enough information so she can even run after the fines; if a dog comes in off the street, they don't let her know so she can't keep track of the dogs. Allison would like to have the contract agreement signed and there won't be a bill for this year since it is so late in the year, however, after that it will be an annual bill that is negotiated. Once again Allison stated that they don't want to collect the fees for Bartlett. Selectman Garland stated that this does create a problem as if a dog is picked up on the weekend and they can't get a hold of Holmes, as she does have a life, we need to stick to the original plan. Chairman Chandler inquired if they were concerned that the town would hold them accountable for the money. Allison stated that they don't want to deal with the accounting, but they would stay with the method for now but she would like the agreement signed in a timely fashion and inquired if a week was a realistic time. Chairman Chandler replied "no" that wasn't realistic as they needed time to review the contract she had just dropped off. Allison stated that they have drawn up a contract with Conway but there was a signature missing so they had to send it back to them, but they will be trying it with Conway first to see how things work out.

Greg Tsoules (1TOWNH-200-R00) had forgotten to provide a copy of his floodplain certificate when he submitted his building permit for a couple of sheds, so he dropped off a copy to the Selectmen. The Selectmen reviewed that certificate and the building permits were signed.

Chairman Chandler made a motion at 09:40 AM to enter nonpublic session to discuss a request for aid under NH RSA 91-A: 3 II (c). Selectman Patch seconded the motion. Motion carried unanimously. Selectman Garland made a motion at 10:10 AM to end the nonpublic session and the seal the minutes. Selectman Patch seconded the motion. Motion carried unanimously.

Charles Russo, contractor, was requested to build a home in Linderhof for an owner and he didn't realize that there was going to be an overhang to the building which would mean that he doesn't meet the 60' set back requirement. The design of the house changed from the original permit. The measurements had been done from the foundation not the overhang. Chairman Chandler inquired if he could set the building back to rectify the situation. Russo replied that he can't because in back of the building is a wetland area. Selectman Garland stated that he would need to go to the Zoning Board of Adjustment (ZBA) and apply for a special exception for the setback which allows a deviation of 20% from all setback requirements in all districts. Chairman Chandler inquired if the foundation was already in. Russo replied that it was. Selectman Garland stated that even if they made the front flush that the deck would be an issue. Russo stated that the deck is suspended. Russo stated that he has no work for his crew right now and this is a real big issue for him. Chairman Chandler inquired if the original building permit showed the deck. Russo replied that it didn't. Lynn Jones, AA, inquired if he was looking for permission to continue to build. Russo replied, "Yes". Chairman Chandler stated that they couldn't even give him permission for the overhang. Jones went over the 20% deviation that he could apply for from the ZBA as he has the perfect problem because of the wetland issue. Chairman Chandler instructed him to get the ZBA packet, the Selectmen would have a letter of denial ready for him to pick up on Monday and that way he could get it right back to the ZBA to start the process quicker. Selectman Garland also suggested that he remeasure the width of the road to make sure that the setbacks were correct from the center line on the original building permit form. Selectmen told him he could continue to build at his own risk as long as it didn't include any of the areas involved in the setback issue

Selectman Garland placed a telephone call to Josh McAllister, P. E. of H. E. Bergeron, Inc. for clarification on the proposed work to be done to the River Street berm as we had received a conditional authorization from the Department of the Army Corps of Engineers that wasn't quite clear as to exactly what was to be done. It was agreed that the Selectmen would meet McAllister on Tuesday, August 28<sup>th</sup>, at 03:45 PM at the end of George Street and walk the property for a better visual view and explanation.

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The Selectmen reviewed correspondence, building permits, signed letters and checks prior to and throughout the meeting.

Meeting adjourned at 11:15 AM.

Respectfully submitted,

Brenda Medeiros, Sec.