

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, August 10, 2022

Attendees: Chairman Gene Chandler, Selectman Vicki Garland and Selectman August Vincent.

Meeting opened at 3:30 p.m.

Chairman Chandler led all in the Pledge of Allegiance.

Fire Chief, Jeff Currier attended the meeting to update the selectmen on fire department activities. Currently there are 26 members/1 pending application/1 new application. The department has responded to 28 events this month to date.

The fire department conducted training in ladder use, CRS training and RIT training this month. The department has the opportunity to attend two days of training at North Country Training Facility on September 17, 2022 and October 1, 2022. The selectmen approved this training.

Chief Currier shared that he has created a Powerpoint presentation for all new volunteers to assist in their orientation.

Chief Currier shared that the department is working on retention incentives for fire fighters and there will be a new membership drive starting soon. Chief Currier shared the recent vehicle and equipment maintenance that has occurred and the schedule for vehicle inspections. Chief Currier requested approval to rent a power washer to clean the outside of the fire station. Chairman Chandler will check with Road Agent Travis Chick because that department already has one. Chief Currier is meeting with Brad Gaudreault from Pope Security to address lighting issues at the Village Station. ISO information is complete and he is waiting to hear back on the results. NFIRS (National Fire Incident Reporting System) is up to date. Chief Currier reported that they have not heard about the air pack grant yet. Administrative Assistant, Lynn Jones brought up the fees charged for fire reports. The selectmen and Chief Currier had been contemplating raising the fee from \$10.00 per report. AA Jones reminded everyone that we can only charge a reasonable fee for copying the report. The fee will remain at \$10.00 for now.

Selectman Vincent made a motion at 3:46 p.m. to enter nonpublic session for a personnel issue per NH RSA 91 – A:3 II (a). Selectman Garland seconded the motion.

Roll call vote GGC – yes, VLG – yes, ADV - yes

Selectman Vincent made a motion at 3:48 p.m. to end the nonpublic session and seal the minutes. Selectman Garland seconded the motion.

Roll call vote GGC –yes, VLG – yes, ADV – yes

Chairman Chandler asked if everyone was ok with approving the minutes of 8/10/2022.

GGC – yes, VLG – yes, ADV – yes

Chairman Chandler shared that with the assistance of town legal counsel an updated harassment policy has been created and made a motion to adopt the policy. Selectman Garland seconded the motion.

Roll call vote GGC – yes, VLG – yes, ADV – yes

This updated policy will be distributed to all employees.

Police Chief, Chris Keaton brought in a gentleman he is hoping to hire in September and attend the policy academy at the next available session starting January 9, 2023. The candidate will need to give his notice at his current job and have a background check completed.

Chief Keaton reported that Car 2 is back in service and Car 5 will be back in service on Sunday. He is still waiting on the new cruiser due to computer chip issues.

Chief Keaton reported that he has several lights out in his office and asked to have them replaced with LED lighting. Chairman Chandler said they can look at it for next year, but it is not in this year's budget, but we will replace bulbs for now.

Chairman Chandler made a motion to approve the Contribution Assurance Program (CAP) with Primex for the Property & Liability insurance. Selectman Vincent seconded the motion.

Roll call vote GGC – yes, VLG – yes, ADV – yes

Steve Briggs attended the meeting to discuss his new assessment value for his property located at 39 Alpstrausse (1ALPEN – 000BRN-000LOT). Mr. Briggs reported that his assessment increased by 350% since last year. Mr. Briggs was not aware there even was an assessment review happening. Chairman Chandler told Mr. Briggs that the assessment review was voted on in March at the Town Meeting. Selectman Garland reminded Mr. Briggs that even if he doesn't attend Town Meeting, the town publishes the annual report each year and it contains a wealth of information. The selectmen reminded Mr. Briggs that he can make an appointment with Avitar to discuss the value. Mr. Briggs was concerned because there were only two weeks for appointments. He was assured that anyone who wished to meet via phone with Avitar, would get an appointment. Mr. Briggs indicated he would make an appointment.

Chairman Chandler reported that Road Agent, Travis Chick met with Chuck Corliss from NHDOT, Bureau of Rail and Transit on Friday, August 5, 2022 to discuss the condition of the railroad crossing on Intervale Lane in Bartlett. Mr. Corliss emailed a proposal to Road Agent Chick, which was reviewed by the selectmen. Chairman Chandler made a motion to proceed with the repairs in accordance with the plan presented by Mr. Corliss. Selectman Garland seconded the motion. Roll call vote GGC – yes, VLG – yes, ADV – yes

Chairman Chandler has Road Agent Chick getting an estimate on paving the front parking lot at Town Hall and the driveway at the front of the building.

AA Jones reported that to date Avitar has scheduled 400 appointments with property owners to discuss their new assessment values.

Town Clerk/Tax Collector, Cheryl Nealley came to tell the selectmen that her annual Town Clerks Conference that was scheduled at the Red Jacket in North Conway has been moved to Manchester due to the fire. The fees for attending will be higher due to travel and hotel accommodations now needed. TC/TC Nealley will let the selectmen know when she has the final costs.

There being no further business, the meeting was adjourned at 4:43 p.m.

Respectfully submitted,

Mary Miller
Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
8/17/2022	Alex Labonville	1INTVL-2A-000 7 Intervale Lane	Sign Permit
8/17/2022	Marybeth/Thomas Hodson	2GLENL-67-000 8 Middle Ledge Rd	Construction – shed
8/17/2022	Douglas/Danielle Micciantuono	5STLNG-A00-055/056 83 Parker Ridge Rd	Construction – house
8/24/2022	Linda/Scott Mahler	1SKYVW-KH2-900 165 Skyline Drive	Construction – deck
8/24/2022	Loel/Marie Raymond	1RT16A-101-H14A 22 Wild View Dr	Construction – addition renewal
8/24/2022	Grand Summit Hotel	3GRSUM-249-MAS 120 Grand Summit	Sign Permit – Gift Show
8/24/2022	Marth Hill	2JENKS-120-LOO 30 Camp Road Loop	Construction- change of use convert office to bedroom
8/24/2022	Lawrence Simpson	2BIRCH-97 262 Covered Bridge Ln	Construction – deck renewal

Items signed:

Accounts Payable Checks

Payroll Checks

Coleman's Letter – Cement Truck Invoice

Letter – Dark Horse Sign

Letter – Woodland Pines Homeowners Association – road request