

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, April 24, 2024

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman Ronald Munro

Meeting opened at 3:57 p.m.

The Pledge of Allegiance was recited.

Selectman Garland made a motion to elect Selectman Chandler Chairman. Selectman Munro seconded the motion. GGC – abstained, VLG – yes, RTM – yes

Fire Chief Jeff Currier and Deputy Chief Jim Langdon attended the meeting for a regular update. Chief Currier reported that calls are down so far this year, which is good. Training is going well. AED pads were ordered. Chief Currier requested that the board consider paying the members for their time at training. Firefighter I and II take approximately 212 hours to complete. The work done painting the entryway at the fire station has come out good. Eastern Propane came to look at replacing the heating system at the fire station and they had the same recommendations that White Mountain Oil did. Chief Currier dropped the lawn mower off at Lucy Lumber for a tune up. Chief Currier provided documents for a reimbursement program for member training. Chief Currier inquired about id tags he had requested and delivered a PO request for lights. Selectman Munro inquired if Chief Currier had been able to get the prices that were paid previously for fire extinguisher work through Interstate Fire. Chief Currier said that would be in the selectman's office. Selectman Garland asked if Chief Currier had received the email about charging members for their background checks. She wanted to be sure he knew that we cover that for all town employees including volunteer firefighters.

Selectman Garland made a motion at 4:10 p.m. to enter nonpublic session for personnel issues per NH RSA 91 – A:3 II (a). Selectman Munro seconded the motion.

Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Munro made a motion at 4:13 p.m. to end the nonpublic session and seal the minutes.

Selectman Garland seconded the motion. Roll call vote GGC –yes, VLG – yes, RTM – yes

Rob Durkee attended the meeting to ask questions about the Class VI section of Allen Road. Mr. Durkee feels the road needs some attention and he would like to work on it. Mr. Durkee inquired about putting a gate on the road. Chairman Chandler stated a gate could be put up but not locked. The Town could lock the gate during the spring road bans only to prevent folks from going up the road mudding and causing damage. Mr. Durkee shared that he is hoping to collect funds from other property owner on the road to assist with regular maintenance. Chairman Chandler recommended Mr. Durkee check with Ranger Jim Innes at the Forest Service to see if they had a spare gate for the road.

Mr. Durkee also inquired about the Stillings Farm located on Allen Road that is owned by the town. He would be interested in purchasing the property. Chairman Chandler told Mr. Durkee that they could be interested in selling it but it would have to be done through public auction. Mr. Durkee asked if that would be in person or through sealed bids. Chairman Chandler said the selectmen could decide which way and would need to discuss selling the land.

Selectman Munro made a motion to approve the minutes of 4/10/2024. Selectman Garland seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Administrative Assistant Lynn Jones inquired about the next steps for changing the fee schedule and if there were any changes to their recommendations so a public hearing could be set. Chairman Chandler stated there were no changes. AA Jones will check with the Planning Board and ZBA regarding their fees. The selectmen agreed to hold the public hearing on May 29, 2024 at 5:30 pm.

AA Jones shared that she has been exploring options since Avitar Associates has notified the town that they will no longer be able to provide assessing services once David Woodward retires at the end of the year. AA Jones hopes to have more definitive information near the end of June.

Jill Ambrose from 64 Mittenwald Strasse (2LNDRH-65-000) attended the meeting to discuss water issues they are having at the property due to the construction of a catch basin on their property. The catch basin receives water from several sources, one of which is a paved swale that comes from the town road. When there are heavy rains the catch basin cannot keep up with the water. Ms. Ambrose is looking for help with the water that comes down the paved swale from the road into the basin. Chairman Chandler stated that the town does not own the catch basin and does not own any catch basins in town. Ms. Ambrose understands that they own it. Chairman Chandler told Ms. Ambrose that he has had the road agent look at the situation twice and is clear that it is not the town's responsibility. Chairman Chandler stated he will get together with the road agent to come look at the property and they will be notified when that will occur.

Emma Flavin and Carin Peare attended the meeting to discuss their upcoming event being held at the Intervale Crossing property at 522 NH Route 16A (1RT16A-255-ROO). Stan and MaryEllen Szetela attended the meeting as the property owners. AA Jones asked clarifying questions regarding the parking, placement of the vendors and restrooms/porta potties. The selectmen decided that since the parking lot that will have the vendors will be closed to parking during the event, they would allow the vendors to park in parking spaces. AA Jones reminded Ms. Flavin that the State of NH is responsible for overseeing their liquor license and that any vendors need to be self contained with no septic or water hookups.

Stan Szetela asked what food trucks are considered and AA Jones told him vendors and fall under the vendor permit process. A copy of the vendor policy was given to him.

Jeff and Val Rothen (151 Cobb Farm Rd) attended the meeting with three questions. First question was regarding the flood situation and if an application has been submitted to complete the work on the berm? Chairman Chandler stated it had not. Mr. Rothen was asking because he understands that a previous application had been rejected due to some objections to the project. He would like to mitigate those objections prior to an application being submitted. Second question was regarding a request to view documents. AA Jones stated that there is a box of documents and that it might be best for the Rothens to make an appointment to come review the box and either take pictures of the documents or flag them to be copied. A letter in response to their right to know request was given to them stating this suggestion. The third question was regarding their options for their house. They believe they personally have three options for their home. Sell their home so it becomes someone else's issue, build their own berm on their property which would send the water into someone else's property or raise their house. They favor trying to raise their house and have heard there is a federal program to help pay the costs associated with this, but believe the town needs to make an application to the state and the state will apply to the federal government. Selectman Munro is familiar with this program and knows of someone else in Bartlett who is doing this and will contact them to learn about the process and have them get in touch with the Rothens.

Ms. Rothen asked if the town has heard more from NRCS regarding funding for individual property owners. There was discussion about Matt Brown from NRCS visit on April 16, 2024. Chairman Chandler stated that Mr. Brown has not given them directions as of yet on how to proceed with the individual property owners. Patsy Rogerson asked if there will be public hearings once NRCS makes recommendations. Chairman Chandler stated he did not know. Ms. Rogerson asked if the town had a contact at the state and Chairman Chandler told her there is someone from Homeland Security.

Chairman Chandler asked the other selectmen if they would like to be involved with making a decision about mowing at the Town Hall, Glen Cemetery and Town House by the cemetery since Limbs to Lawns will not be able to provide those services this year. The others were fine with Chairman Chandler handling that.

Chairman Chandler also reported that there will be someone from Window World in town on May 8, 2024 at 1:00 pm to review the contract for replacing the windows at the Glen Fire Station and they are welcome to come too.

The next Selectmen’s Meeting will be on Wednesday, May 8, 2024 at 4:00 p.m.

There being no further business, the meeting was adjourned at 5:42 p.m.

Respectfully submitted,
 Mary Miller
 Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
4/16/2024	Charles/Laurie Surpitski	2RT016-181-H18 183 Ellis Ridge Rd	Change of use – finish basement
4/16/2024	Patrick/Andrea Diburro	6WSTSD-371-R15 67 Westside Woods Rd	Construction – garage
4/16/2024	Lesley/Bradley Armour	1RT16A-18-L00 31 NH Route 16A	Construction – deck/fence
4/16/2024	Alan Selling Rev Trst	2RT302-196-C07 7 Pine Glen Rd	Change of use – bathrooms
4/10/2024	Bill/April Harb	1RT16A-101-H07 Wild View Drive	Construction – house
4/23/2024	Steve Frackleton	2RT016-181-L2C 53 Ellis Ridge Rd	Construction – shed
4/23/2024	John Woods	1EBRAN-41-R1A 60 East Brand Rd	Construction – shed
4/23/2024	John Fuller Mimi Wong	2MTSUR-7-R07 103 Abbott Brook Rd	Construction – garage
4/23/2024	Michael/MaryKate Ricci	1INTVL-004-000 51 Intervale Lane	Construction – bulkhead
4/23/2024	Matthew/Carol Gaucher	2LNDRH-172-000 249 Linderhof Strasse	Construction – garage

4/23/2024	George Weigold	2BIRCH-249-000 23 Whites Ledge Rd	Construction – garage
4/23/2024	Ly Dang	5VILLG-GRO-070 & 110 21 Grove Street	Construction – garage

Items signed:

Accounts Payable Checks

Payroll Checks

Time off requests

Purchase Orders

Thank you letter – S Hempel

Tree removal letter – FEDEM LLC – 1RT16A-6-L00

Parking Letter Request – Beecher – 1THORN-209-L00

Sign Violation Letter – AMSCO – 3RT302-67-L02 and 67-L03

Letter to ZBA/Planning Board – regarding legal assistance