

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, July 10, 2024

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman Ronald Munro

Meeting opened at 4:00 p.m.

The Pledge of Allegiance was recited.

Bob Carper from 531 Glen Ledge Road (2GLENL-95-000) attended the meeting to discuss his driveway. Mr. Carper was notified in November 2023 that his driveway did not meet the driveway regulations. Burr Phillips, Civil Solutions LLC, attended the meeting to discuss his findings during his inspection of the driveway on behalf of the town. Mr. Carper stated that his lot was a lot of record and that his septic plan had been approved by the town with this driveway plan shown on the plan. Administrative Assistant Lynn Jones stated that septic plans are only reviewed for test pit verification. Any other work is reviewed when you submit a permit. Mr. Carper stated that a permit to occupy was issued. AA Jones stated that is issued upon request after an approval for operation is issued by the state that indicates the septic was installed. Mr. Carper shared ways he had pursued building a driveway to the town regulations including attempting to purchase a neighboring lot and changing the location of the driveway. There was discussion regarding the original driveway permit that was approved by the road agent and the selectmen and why the driveway was not built to those specifications. Chairman Chandler asked why Mr. Carper did not submit another driveway permit when he decided to change the driveway. Mr. Carper pointed out other driveways in town that do not meet the regulations. Chairman Chandler told Mr. Carper that one driveway was approved in error and that we would check any other driveway he wanted to let us know about. Chairman Chandler asked if Mr. Carper was changing anything. Mr. Carper replied that he can't. Mr. Carper stated that he has worked with Horizons to find a new design and they have been unable to help him. There was more discussion about how he came to build this design. Mr. Carper stated the town will not tear out his driveway. Mr. Phillips shared information about emergency vehicles being able to access the home via the driveway and steps other towns have taken when a driveway does not comply with regulations. Mr. Carper inquired about going to the Zoning Board of Adjustment. Chairman Chandler stated that a letter would be mailed outlining his options and applying to the ZBA cannot happen until he has his letter from the selectmen.

Scott Grant spoke to the selectmen as the representative from the Bartlett School Board. Mr. Grant invited everyone to the July 16, 2024 School Board meeting being held at 6:00 pm at the Josiah Bartlett Elementary School to meet the new principal. Mr. Grant shared information about plowing at the school. He reported the new maintenance director is unable to plow, so the school may be looking to subcontract out all the plowing and snow removal. Chairman Chandler stated that the highway department is still willing to plow the lots, but they will not be offended or upset if a contractor is hired to conduct all the snow removal. Mr. Grant also reported that the school is interested in having a resource officer at the school, but he will need to discuss this further with the board to iron out details. Mr. Grant asked if the school buses parked at Town Hall need to be moved. Chairman Chandler stated it seems to still be ok and that the drivers and the road agent work out the placement, but he will check with the road agent.

Selectman Garland made a motion at 4:25 p.m. to enter nonpublic session for a legal issue per NH RSA 91 – A:3 II (l). Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Garland made a motion to end the nonpublic session and seal the minutes at 4:30 p.m. Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM - yes

Fire Chief Jeff Currier and Deputy Chief Jim Langdon attended the meeting to discuss conducting inspections for Places of Assembly and tents. The town is in need of someone to conduct the inspections since Peter Donovan from Donovan Life Safety has submitted his letter of resignation. Chief Currier and the selectmen discussed the requirements, expected number of inspections, timing of inspections and schedules. It was determined that Chief Currier will attempt to cover these inspections and will report to the board if there are issues with this process. Chief Currier asked to review the fees for false alarms. Currently the first two false alarms per year are at no charge. Each subsequent alarm is \$250.00 per alarm. The idea behind the fee is to encourage the property owner to make repairs to the system so it works as intended by making false alarms more expensive than repairs. This does not seem to be working. Chief Currier recommended changes to the fees as follows: First two false alarms free. Third false alarm is \$250.00, fourth false alarm is \$350.00, fifth false alarm and up is \$450.00 Selectman Garland made a motion to change these fees. Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Garland made a motion at 4:53 p.m. to enter nonpublic session for a personnel issue per NH RSA 91 – A:3 II (a). Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Garland made a motion to end the nonpublic session and seal the minutes at 5:17 p.m. Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

AA Jones invited the selectmen to epollbook training with the town clerk on Friday, August 2, 2024 at 11:00 am.

Selectman Garland made a motion to approve the minutes of 6/26/2024. Selectman Munro seconded the motion. GGC – yes, VLG – yes, RTM – yes

The next Selectmen’s Meeting will be on Wednesday, July 24, 2024 at 4:00 p.m.

There being no further business, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,
Mary Miller
Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
7/2/2024	Charles/Linda Donovan	5STLNG-A00-38 100 Parker Ridge Rd	Construction – deck
7/2/2024	David/Jennifer Bartlett	5VILLG-CEN-70 23 Central St	Construction – shed
7/2/2024	John Weldon	3ATTDV-9-E00 65 Cow Hill Road	Construction – garage
7/2/2024	Daniel/Victor DeGroot	3ROLRG-A-000 478 Rolling Ridge Rd	Change of use –move bedrooms
7/2/2024	Kyla Brustin	4HURRI-75-HL2 2 Forest Ring Drive	Construction – deck
7/2/2024	Wayne Milford	2RT016-181-LOA 57 Goodrich Falls Rd	Construction – porch
7/2/2024	John O Callaghan	1ALPEN-78-000	Construction – new house

7/10/2024	Michael/Tom Shugrue	27 Alpendorf Loop 2JENKS-55-Lo2 Jericho Road	Construction – new home
7/10/2024	Anne Parmenter	6SACOR-G-SHO 25 Spring Hill Loop	Construction – addition
7/2/2024	Chester/Crystal Hooper	1RT16A-160-Roo 322 NH Route 16A	Construction – home

Items signed:

Accounts Payable Checks

Payroll Checks

Time off requests

Purchase Orders

Vendor Permits – Believe In Books Literacy Foundation – food trucks - Wings, Boston’s Best Roast Beef, Koda’s Grill – various dates during the summer

Special Event Permit – Christmas Mtn Resort – Bocce demonstration – 10/5-6/2024