

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, October 2, 2024

Attendees: Chairman Gene Chandler, Selectman Vicki Garland and Selectman Ronald Munro

Meeting opened at 3:30 p.m.

The Pledge of Allegiance was recited.

Bartlett Jackson Ambulance Committee Chairperson Barbara Campbell notified the Bartlett Selectmen via email at 2:29 pm that today's Bartlett Jackson Ambulance meeting scheduled for 4:00 pm would be rescheduled.

Selectman Garland made a motion at 3:32 p.m. to enter nonpublic session for a request for assistance NH RSA 91 – A:3 II (c). Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Garland made a motion at 3:39 p.m. to suspend the nonpublic session and seal the minutes. Selectman Munro seconded the motion. Roll call vote GGC –yes, VLG – yes, RTM – yes

Selectman Munro made a motion to approve the minutes of 9/18/2024. Chairman Chandler seconded the motion. GGC – yes, VLG – abstained, RTM – yes

Chairman Chandler reported that the painters had inquired what color they should paint the front door at town hall. Everyone agreed that the current color would be good. He also reported that David Shedd recommended not painting the pressure treated wood on the overhang at the back of the Town Clerk's Office. Mr. Shedd later clarified that his experience is that the paint will not properly adhere to the surface and will not look very good within a short period of time.

There was discussion about the next two meeting dates. It was decided to move the October 30, 2024 meeting to October 31, 2024 and to request that the Bartlett Recreation Director move her appointment from October 16, 2024 to October 31, 2024 in order for all the selectmen to be present.

Chairman Chandler reported that the old landfill on Garland Ridge Road was being mowed this week by the highway department.

Secretary Mary Miller shared updated documents from NH HSEM needed in order to correct the period of performance end date on HMGP 4516-Towns of Bartlett and Hart's Location Hazard Mitigation Plan Update to 5/2/2026. Selectman Garland made a motion to approve this amendment. Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes Selectmen then signed and initialed the amendment.

Selectman Munro asked when the canopy roofs would be installed at the Glen Fire Station. Chairman Chandler stated that LA Drew was hired to complete that job and they have not set a date yet for completing that work.

Selectman Munro asked if the Bartlett Jackson Ambulance would be staging at Octoberfest at Attitash on October 12, 2024. No one at the meeting knew if they had been asked to be there, however they were notified of the activity as they were sent copies of the approved Special Events License along with the Police and Fire Departments.

Selectman Munro stated that Fire Chief Jeff Currier had asked him about the status of the plan to replace two overhead doors at the Glen Fire Station each year until all the doors had been replaced. Chairman Chandler responded that he was not aware of that plan and that Chief Currier would need to include that in his budget.

Selectman Munro asked Administrative Assistant Lynn Jones about the fire department applying for grants on their own without involving the town. He stated the grants would be fully funded. Different scenarios were discussed, and AA Jones stated that she would need to see the wording of the grant before making a recommendation, but bottom line is the fire department has no mechanism to accept or spend money. The selectmen do that.

David Shedd and Planning Board Chairman Scott Grant attended the meeting to discuss the planning boards plans for gathering information regarding creating a zoning amendment change that they would like to present on the March 2025 ballot. There was discussion about the wording of the document that was shared with the selectmen and whether or not the planning board meeting on October 7, 2024 was a public hearing or an informational meeting. The topic of the meeting was whether or not they should present a zoning amendment to limit the expansion of sewer beyond precinct and village districts. The selectmen agreed to support the concept of limiting the expansion of sewer. The planning board will be back in touch after they meet.

David Shedd inquired about the project being completed with the help of NRCS (Natural Resources Conservation Service) near Waterfront Road. Mr. Shedd has concerns about the project. Chairman Chandler stated that the project is not moving forward just yet and that the rock in question is located in Jackson. Mr. Shedd believes the rock is located in Bartlett.

Scott Grant stated that people within the Lower Bartlett Water Precinct told him they were unaware that the precinct voted on the sewer project. Mr. Grant recommended that the selectmen be involved with posting of Lower Bartlett Water Precinct meeting notices.

Scott Grant, school board member, reported that the school board intends to meet on Tuesday, November 5, 2024 starting at 5:00 pm with a Joint Jackson School Board meeting and continuing at 6:00 pm with their regular monthly school board meeting. This was discussed due to the fact that the General Election Voting will be taking place at the school on Tuesday, November 5, 2024 too. Voting is scheduled from 8:00 am until 7:00 pm. AA Jones expressed concerns about parking and that the busiest voting times can be after people get out of work. Mr. Grant said he would request that all the meeting attendees park at the rear of the school property and that they should follow the directions of the parking attendants when they arrived.

NAMING OF CAVE MOUNTAIN DRIVE Due to the creation of a new road in the Stillings' Grant subdivision in Block F, the Board of Selectmen hereby assign the name of CAVE MOUNTAIN DRIVE to this new road. There are currently two houses on this road previously numbered off a shared driveway that is on Stanton Farm Road. Both of these property owners have agreed to change their E911 numbers to be numbered from the newly assigned Cave Mountain Drive.

Motion was made by Selectman Munro. Seconded by Selectman Garland to name the new road Cave Mountain Drive and reassign the two properties identified as Tax Map/Parcel 5STLNG-E00-54 and 5STLNG-E00-56 from being numbered on Stanton Farm Road to Cave Mountain Drive. Roll call vote: GGC – Yes, VLG – Yes, RTM – Yes.

Tax Collector Cheryl Nealley delivered the deed waivers to the selectmen for signatures. Mrs. Nealley noted that these were for properties that owed taxes from 2021. Heather Forbes inquired about the process of deeding. There was discussion about the town's attorney recommending waiting for a least ten years before selling a tax deeded property due to restrictions on conducting a sale before that time frame.

Selectman Garland made a motion at 4:53 p.m. to re-enter nonpublic session for continuation of the request for assistance NH RSA 91 – A:3 II (c). Selectman Munro seconded the motion. Roll call vote: GGC – yes, VLG – yes, RTM – yes

Selectman Garland made a motion at 4:59 p.m. to end the nonpublic session and seal the minutes. Selectman Munro seconded the motion. Roll call vote GGC –yes, VLG – yes, RTM – yes

Selectman Garland made a motion to grant authority to Chairman Chandler to sign an application for Hazard Mitigation Assistance through the Hazard Mitigation Grant Program for Saco River Bank Stabilization. Seconded by Selectman Munro. Roll call vote GGC –yes, VLG – yes, RTM – yes

At 6:00 pm Chairman Chandler opened the Public Input Session for the Town Hall Bridge Program. Chairman Chandler turned the presentation over to Chris Fournier and Trevor Ricker from HEB Engineering, Inc.

The next Selectmen’s Meeting will be on Wednesday, October 16, 2024, at 4:00 p.m.

There being no further business, the meeting was adjourned at 6:28 p.m.

Respectfully submitted,
Mary Miller
Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
9/19/2024	Blueberry Village	3ATTDV-CON- 243 Cow Hill Road	Construction – deck
9/25/2024	Attitash Mtn Service Co	3RT302-143-R7# River Run Drive	Construction – roof
9/25/2024	Select Real Estate		Annual Sign Permit
9/25/2024	Peter Brandon	1INTPK-SPR-10 9 Spring Avenue	Construction – addition
9/25/2024	Dennis Egan Megan Sheid	1ALPEN-84-000 Alpendorf Loop	Construction – house
9/25/2024	Alan Thayer	Grand Summit Hotel	Sign permit gift show
9/25/2024	Kristina Tran Chris Simons	2RT016-198-Roo 1066 NH Route 16	Construction – shed
10/3/2024	Ledge View Lodges	1RT016-145-L00 Hidden Glade Drive	Sign Permit

Items signed:

Accounts Payable Checks
Payroll Checks
Time off requests
Purchase Orders
Driveway Permit – 4MTSUR-30-Roo
Driveway Permit – 2JENKS-91-L00
Letter – 2RT016-198-R00- unpermitted activity
Special Events License – Gift Show – 10/22-1024/2024 – Grand Summit Hotel
Vendor Permit – The Frosty Bear – 10/5/2024 – 15 Town Hall Road
Letter – 5VILLG-GRO-100- landscaping in ROW
Vendor Permit – Whitney Pray – 10/31/2024 – 1RT16A-255-R00
Vendor Permit – Brea/David Moreno – 10/31/2024 – 1RT16A-255-R00
Driveway Permit – 1ALPEN-84-000
Driveway Permit – 1INTVL-04A-000