

Town of Bartlett  
Office of Selectmen  
Meeting Minutes  
Wednesday, January 31, 2024

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman Ronald Munro

Meeting opened at 4:02 p.m.

The Pledge of Allegiance was recited.

Val and Jeff Rothen attended the meeting to discuss the flooding that occurred on 12/18/2024 in the area of Cobb Farm Rd. Mr. and Mrs. Rothen asked questions about the plans of the selectmen for mitigating future flooding. Chairman Chandler shared that they are still having conversations with Matt Brown, of NRCS (Natural Resources Conservation Service) regarding damages that occurred to town property and that individual owners may be eligible to apply understanding that the landowner would need to cover 25% of the cost of the project. Mr. Rothen asked if we had completed an application with NRCS yet. Chairman Chandler responded that we have not done that yet, but we have had conversations with Matt Brown from NRCS. Chairman Chandler also shared that we have not heard from FEMA since submitting our damage estimates. Chairman Chandler also told the Rothens that the town would resubmit the permit that was denied by NH Dept. of Environmental Services previously, but is not sure it would get approved now. Mr. Rothen shared that they were willing to form a committee to help the selectmen with the process. Mrs. Rothen asked if there would be a warrant article this year for flood damages and would it include work on the berm or levee. Chairman Chandler said yes, but they are unsure how much it would be. He said the flood damage to town property was not as much as they had anticipated. Mrs. Rothen expressed concern that her research indicated that they would only approve the berm or levee being returned to the pre-flooding state and that would not be sufficient. Chairman Chandler agreed. Chairman Chandler also shared that there are groups that do not believe anything should be done to river. Administrative Assistant, Lynn Jones, inquired if the Bartlett Conservation Commission could work with the homeowners on forming a committee. Chairman Chandler told the Rothens that a notice would be advertised and posted informing homeowners that suffered flood damage to share their information with the Selectmen's office and it will be forwarded to NRCS.

Fran Lyons and Candy Chaplin attended the meeting to ask for support from the selectmen for a project that Mr. Lyons would like to apply for that would involve moving a large rock back into its original location in the East Branch River above Waterfront Rd. The need for this project is due to the fact that each time the river floods due to the rock redirecting water onto Waterfront Rd, private wells are contaminated. The rock actually is located in Jackson, but effects property located in Bartlett on Waterfront Rd. The Town of Jackson has agreed to write a letter of support. Chairman Chandler asked for Mr. Lyons to provide a copy of the Jackson letter so that the Bartlett letter can align with their letter. Chairman Chandler shared that NRCS might be able to provide assistance, but since the project is in Jackson, they would need to sponsor the project. Chairman Chandler agreed to call Jackson to share this information.

Tad Nelson and James Rader attended the meeting to discuss their building permit for Lot 20 at Bearfoot Creek. Chairman Chandler shared with Mr. Nelson and Mr. Rader the concerns regarding the plans that were submitted. He shared that the plan they shared that had been recorded at the Carroll County Registry of Deeds (Bk 245/Pg 68) had not been approved by the Bartlett Planning Board and was only an As Built for units 19 & 20, which did not reflect the revised subdivision. The plan that was delivered to our office on 1/29/2024 is the correct plan that needs to be approved by the Bartlett Planning Board and then recorded at the registry of deeds. Chairman Chandler told Mr. Nelson and Mr. Rader that the Selectmen were willing to give conditional approval for the building permit, but a Permit to Occupy and any additional building permits would not be issued until this plan was approved by the Planning Board and recorded. Mr. Rader agreed to this plan.

The Selectmen, in a majority vote, accepted the terms of the Hazard Mitigation Grant Program (HMGP) as presented in the amount of \$9000.00 for updating the local hazard mitigation plan. Furthermore, the Selectmen acknowledge that the total cost of this project will be \$10,000.00, in which the town will be responsible for a 10% match (\$1,000.00). Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Munro made a motion to approve the minutes of 1/17/2024. Selectman Garland seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Garland made a motion to advertise the Planning Board and ZBA secretary position once the job description is approved by Planning Board Chairman Scott Grant and ZBA Chairman Julia King. Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

The next meeting of the selectmen will be on Wednesday, February 14, 2024 at 4:00 pm.

There being no further business, the meeting was adjourned at 5:18 p.m.

Respectfully submitted,  
Mary Miller  
Secretary

**Permits Approved:**

<b>Date</b>	<b>Owner Name</b>	<b>Map/Parcel</b>	<b>Type of permit</b>
1/17/2024	K&K LaChapelle Family Rev. Trust	2GLENL-B6-A Ellis Ridge Rd	Construction – house
1/31/2024	Bearfoot Creek LLC	3RT302-196-L20 Bearfoot Creek Rd	Construction – house
1/31/2024	Dennis/Vicky Gallagher	5VILLG-KEA-020 4 Kearsarge St	Change of use – bathroom

**Items signed:**

Accounts Payable Checks

Payroll Checks

Time off requests

Purchase Orders

Letter – D. Allen – response to inquiry about right away access for 2RT302-38-R00 and 2RT302-60-R00.