

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, August 7, 2024

Attendees: Chairman Gene Chandler, Selectman Vicki Garland and Selectman Ronald Munro

Meeting opened at 4:00 p.m.

The Pledge of Allegiance was recited.

Selectman Munro made a motion at 4:03 p.m. to enter nonpublic session for a personnel issue per NH RSA 91 – A:3 II (a). Chairman Chandler seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Munro made a motion to end the nonpublic session and seal the minutes at 4:38 p.m. Chairman Munro seconded the motion. Roll call vote GGC – yes, VLG – absent, RTM – yes

Police Chief Chris Keaton attended the meeting and shared updates from his department. The police department has had 97 arrests as of August 7, 2024. Last year at this time they had approximately 70. On Friday night, August 2, 2024, there was an accident at the intersection of NH Route 16A and Town Hall Road. While car 3 was parked at the scene it was struck and the front bumper was damaged. An estimate was received from Northeast Autobody, and an insurance claim will be filed. Chief Keaton also reported that the new cruiser is ready for pick up from the dealership and will be picked up next week and delivered to the outfitting company for equipment installation.

Secretary Mary Miller reported that a resident from Grove Street had requested signage on Grove Street and Pine Street in the village to deter folks from following their GPS and going along that route to access Bear Notch Road instead of continuing along Route 302 to the Bear Notch intersection. The resident also requested the town adjust the directions given by google maps. A decision was not made at this time on how to address the issue.

Selectman Munro reported on his meeting with the Fire Department Officers on Tuesday, August 6, 2024. Fire Chief Jeff Currier asked Selectman Munro why the NFPA invoice was not paid automatically each year. Secretary Miller shared the invoice for this subscription was mailed to the Fire Department PO Box and not the town's address. The invoice was not received due to the box rental not being paid. The Fire Chief needs to forward invoices to the selectmen's office in order to be paid. Items are not paid without an invoice. Chief Currier was aware of the circumstances regarding this invoice. The fire department is requesting permission to use the Town House located by the Glen Cemetery for training on August 27th and September 24th. Selectmen agreed they could use the house. Selectmen Munro will be requesting additional hazmat cards from Story Land for the fire department with the updated chemicals being used in the new water feature. Fire Chief Jeff Currier asked Selectman Munro again about paying for volunteers to attend the Firefighter I and II training. The selectmen agreed that was an item to be discussed during budgeting time and that this was not budgeted for 2024.

Chairman Chandler reported that he has been approached by a resident regarding the Zoning Enforcement Officer. It was discussed on how to proceed with filling this position, but no firm decision was made.

Chairman Chandler discussed the audit and the urgency to retain a firm to conduct the audit. Secretary/Bookkeeper Miller stated she will attempt to solicit a company to conduct the audit.

There has been a delay in completing the local audit and she felt that was needed first. Chairman Chandler made it clear that it should not affect the outside auditing company.

Selectman Munro stated he still needs to hear back from the plumber about installing an ADA compliant toilet at the Glen Fire Station.

Chairman Chandler reported that the issue with the heating system at the Glen Fire Station has been fixed. It was agreed that they need to review the quotes received and move forward with replacement of the system.

Selectman Garland reported that she and Road Agent Travis Chick are scheduled to meet with Conservation Commission member Steve Frackleton and Douglas Cygan from the State of NH Department of Agriculture regarding invasive species on Tuesday, August 13, 2024.

Selectman Munro made a motion to approve the minutes of 7/24/2024. Chairman Chandler seconded the motion. GGC – yes, VLG – abstained, RTM – yes

The next Selectmen’s Meeting will be on Wednesday, August 21, 2024, at 4:00 p.m.

There being no further business, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,
Mary Miller
Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
7/30/2024	Joshua Johnstone	2JENKS-106-LOO 443 Jericho Road	Construction – container
7/30/2024	Marc/Regina Mehalakes	1RT16A-101-H08 91 Wild View Drive	Construction – enclose deck
7/30/2024	Allen Family Trust	2RT302-60-R00 122 US Route 302	Sign Permit – gravel pit

Items signed:

Accounts Payable Checks
Payroll Checks
Time off requests
Purchase Orders
Driveway Permit – 2GLENL-39-A03
Letter – Saco Ridge Road residents regarding paving