

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, February 28, 2024

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman Ronald Munro

Meeting opened at 4:00 p.m.

The Pledge of Allegiance was recited.

Julia King, ZBA Chair, Scott Grant, Planning Board Chair and David Patch, Planning Board Vice-Chair attended the meeting to clarify the hiring for the vacant Planning Board/ZBA secretary position. Ms. King shared that she was concerned that they have been without a secretary since 1/24/2024, that the position has been advertised and only one person has applied. Mr. Grant shared his concerns regarding the minimal hours being offered for this position and thought it needed to be advertised as more full time in order to attract a candidate. Mr. Grant was requesting the selectmen control the hiring. Chairman Chandler said that the Planning Board and ZBA were responsible for the hiring and the Selectmen's Office took care of the payroll. Mr. Grant agreed to take the resume to his board on Monday, March 4, 2024 to decide if his board would like to interview the one candidate or wait for more resumes. The selectmen's office will run the ad again. Ms. King will reach out to the current applicant and review their timeline.

The selectmen discussed a follow up email received from Robert Ducharme, Grand Summit Owner's attorney. Atty Ducharme and the Grand Summit Owner's President, Bill Foss, have inquired about a solution to the issue of some owners being in arrears on their taxes and their dues at the Grand Summit. The selectmen have asked Secretary Miller to put the information regarding the list of owners who are delinquent in their property taxes into a format that is easy to study and they will make a decision on how to legally move forward. We will contact Atty. Ducharme and let him know we will meet with him after Town Meeting.

Chairman Chandler shared an updated Use of Force Policy from Police Chief Chris Keaton and made a motion to approve the policy with the suggested changes. Seconded by Selectman Garland. Roll call vote GGC – yes, VLG – yes, RTM – yes

Administrative Assistant Lynn Jones reported that Bartlett Recreation Director, Annette Libby, had reached out to the Selectmen's Office requesting to have a cake auction during the Town Meeting on Thursday, March 14, 2024 at 6:00 pm. AA Jones told Ms. Libby that the selectmen supported the fundraiser, but cautioned her that there is the potential for the meeting to be long this year. Ms. Libby agreed to only auction 4 cakes and decided food sales might be a welcome addition. The Bartlett Recreation Dept plans to have hot dogs, pizza and baked goods available for sale before and during the meeting.

AA Jones inquired about a complaint that was forwarded to our office from the NH Dept of Environmental Services regarding a perceived issue at the Living Shores Aquarium. Chairman Chandler made a motion to respond to NHDES and Commissioner of NHDES Robert Scott that there are no town regulations being broken and we feel this is a state environmental complaint. Seconded by Selectman Munro. Roll call vote GGC – yes, VLG – yes, RTM – yes

AA Jones shared that a Special Events License Application has been received from Night in the Forest Tattoo shop located at Intervale Crossing. The application is for an event over Memorial Day weekend and will include a fundraiser for the Kevin Peare Memorial Skate Park. The application is missing information such as property owner's signature, a map showing the placement of the tent and information regarding the parking. A letter will be sent requesting further details.

Chairman Chandler shared that FEMA has declared the flooding on 12/18/2023 a disaster and we will await further instructions on funding. Chairman Chandler sent a note to Chuck Henderson and Senator Shaheen's office thanking them for assistance in having this declared.

Selectman Garland verified that the next Selectmen's Meeting will be on Wednesday, March 6, 2024 at 4:00 pm since this is out of the normal bi-weekly rotation.

Selectman Munro asked about the renovations taking place at the former ScareCrow Restaurant. AA Jones will review their permit application and draft an appropriate letter for further information regarding the renovations.

Pierce and Sara Murphy were at the meeting and Mr. Murphy shared that he had attended the meet the candidates forum held the previous evening and realized he didn't really know what was happening at the Selectmen's meetings, so he was attending to be better informed. There was discussion regarding the shortage of workforce housing, the solutions some local businesses are finding and the prevalence of the issue throughout the world.

Selectman Garland made a motion to approve the minutes of 2/14/2024. Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Garland made a motion at 5:11 p.m. to enter nonpublic session for a legal issue per NH RSA 91 – A:3 II (l). Selectman Munro seconded the motion.
Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Garland made a motion at 5:37 p.m. to end the nonpublic session and seal the minutes. Selectman Munro seconded the motion. Roll call vote GGC –yes, VLG – yes, RTM – yes

The next meeting of the selectmen will be on Wednesday, March 6, 2024 at 4:00 pm.

There being no further business, the meeting was adjourned at 5:37 p.m.

Respectfully submitted,
Mary Miller
Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
2/28/2024	Jeff/Carrie Cann	1DNDRD-85-Roo 172 Dundee Rd	Construction – addition

Items signed:

Accounts Payable Checks
Payroll Checks
Time off requests
Purchase Orders
Letter – complaint review
Letter – Transfer Station violation- Bernerhof Inn
Letter – J Brown Subdivision – road design waiver request
Letter – response to inquiry – T O'Brien, Red Parka Pub
Reminder – McSheffrey's Up North – sign/flag zoning reminder