

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, August 16, 2023

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman Ronald Munro

Meeting opened at 3:56 p.m.

Chairman Chandler led all in the Pledge of Allegiance.

Fire Chief Jeff Currier, Deputy Chief Jim Langdon and Lieutenant John Difeo attended the meeting to provide department updates. Training in July consisted of cleaning up the station for their community barbeque and becoming familiar with the new fire engine (#3). Two new members are in the process of joining the department. When the hydraulic tools were serviced they were able to get the second set of tools operational. The side by side has arrived and a permanent registration has been obtained through New Hampshire Fish and Game. There was discussion on purchase orders and other ordering requests. Chief Currier inquired about the list he submitted on August 2, 2023 for equipment to outfit the new engine. Deputy Langdon explained they were short on equipment due to the decision to keep all equipment in service instead of retiring a truck once the new truck arrived. The selectmen approved the purchase of these items as long as there is still money in the budget.

At 4:10 p.m. sealed bids for the 2022 Assistance to Firefighters Grant (EMW-2022-FG-03806) were opened. This grant was approved under Article 11 of the 2023 Town Meeting. Gary Hicks from Industrial Protection Services (IPS) and Dan Felix from Firematic were present. The following bids were opened and will be reviewed by Fire Chief Currier and a recommendation made to the selectmen:

Breathing Air Compressor, Cascade Fill Station and Installation:

HSE	\$86,500.00
Fire Tech & Safety	\$71,150.00
Firematic	\$56,568.00

SCBA:

IPS	\$207,853.00
HSE	\$172,375.00 (Dreg 7000)
HSE	\$168,075.00 (Dreg 5000)
Fire Tech & Safety	\$220,950.00
Firematic	\$221,532.00

Chief Currier also reported that he is working on a spreadsheet of calls to Hart's Location to verify that the amount paid to the town is sufficient to cover the costs of Bartlett covering the emergency services to Hart's Location.

Katherine Darling attended the meeting to continue the conversation about the weight limit issue of the culvert on Foster Street. Ms. Darling asked if anyone had reached out to HEB Engineering or NHDOT regarding the culvert. Chairman Chandler replied no. Selectman Munro stated that he had called and left a message for C.R. Willeke at NHDOT, but has not heard back from him yet. Ms. Darling asked if the selectmen were willing to call HEB? Chairman Chandler was not sure what the discussion would be about. Ms. Darling asked questions about the willingness of the town to move up the construction on the culvert on Foster Street. Chairman Chandler told her that the town is not aware of any plans to replace that culvert at this time. Ms. Darling referred to conversations that she has had with Mr. Willeke. Selectman Garland requested Ms.

Darling ask Mr. Willeke to put his recommendations in writing for the board to review. Ms. Darling inquired if citizens could put an item on the warrant at Town Meeting. Selectman Garland told her yes, by petition. Ms. Darling asked about a permit for a home built in 1996 and how they accomplished that. Chairman Chandler told her that it could be researched, but reminded her that if a mistake was made then, it does not grant permission now. Ms. Darling requested a list of vehicles that would be exempt from the six ton weight limit. Chairman Chandler told her that they would find that for her. After further discussion of the research that Ms. Darling has conducted she inquired if she could ask for an exemption. Chairman Chandler said yes she can ask and it should be in writing.

Cathy Steesy attended the meeting to ask questions regarding filing an application for an Accessory Dwelling Unit (ADU) at her property located at 73 West Side Woods (6WSTSD-371-017). Ms. Steesy had submitted information from Wes Smith, Horizons Engineering, regarding the septic calculations. It was explained that the minimum land area requirements still needed to be calculated. Ms. Steesy asked if the septic had to be installed or approved in order to receive approval for the ADU. She was told it had to be installed.

Selectman Munro expressed his concerns for the low fees for building permits. Selectman Munro shared information he had gathered regarding fee structures for permit fees. The selectmen requested Secretary Mary Miller print a list of all the fees for permits for their review.

Selectman Garland made a motion to approve the minutes of August 2, 2023. Selectman Munro seconded the motion. Roll call vote: GGC – yes, VLG – yes, RTM – yes

The next meetings of the selectmen will be on Wednesday, August 30, 2023 at 4:00 pm and Wednesday, September 13, 2023 at 4:00 pm. It was noted that USFS Ranger James Innes was originally scheduled for today's meeting but had to postpone to Wednesday, August 30, 2023 at 4:00 p.m.

There being no further business, the meeting was adjourned at 6:02 p.m.

Respectfully submitted,

Mary Miller
Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
8/8/2023	Believe in Books Literacy Foundation	1RT016-201-L10 41 Observatory Way	Vendor Permit – food truck
8/8/2023	Donald J Beliveau	2LNDRH-77-000 26 Mittenwald Strausse	Construction – garage
8/9/2023	Alpine Garden Winery	5VILLG-MAI-150 1255 US Route 302	Special Event – wine release
8/15/2023	Richard/Crystal Gauvin	2GLENL-12-000 90 Glen Ledge Road	Construction – house
8/11/2023	LBO Holding Inc Db a Attitash	3RT302-145-L00 775 US Route 302	Sign permit – replace sign
8/11/2023	James/Amanda Cray	5COBRD-45-RWG Stanton Farm Rd	Construction – house
8/16/2023	Elizabeth Ellis	1RT16A-18-L00 31 NH Route 16	Construction – replace retaining wall
8/16/2023	Sun Ng Glen Ellis RV LLC	2RT302-37-L01 83 Glen Ellis Campground	Commercial Construction - snack bar
8/16/2023	Believe in Books Literacy Foundation	1RT016-201-L10 41 Observatory Way	Vendor Permit – food truck

Items signed:

Accounts Payable Checks

Payroll Checks

Acknowledge change to permit letter – 6WSTSD-371-18

Letter regarding shed – 3RLRG-509-000