

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, July 19, 2023

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman Ronald Munro

Meeting opened at 4:00 p.m.

Chairman Chandler led all in the Pledge of Allegiance.

Richard and Leilani Coelho came to see if there were questions with the revised as built septic plans submitted by Wes Smith of Horizon Engineering for their property on North Ledge Rd (2GLENL-39-A03). The previously submitted as built septic plans appeared to have a retaining wall crossing over the 15 feet setback area. The new plans clarify that the area near the setbacks is only cobble and that the retaining wall is not within the set backs. All three selectmen were fine with the new plans.

Selectman Garland made a motion to approve the minutes of June 22, 2023 and July 5, 2023. Selectman Munro seconded the motion. Roll call vote: GGC – yes, VLG – yes, RTM – yes

Police Chief Keaton came to discuss the rate the town charges when police details are requested. The current rate is \$63.00 per hour for an officer and cruiser or \$55.00 per hour without a cruiser. The officers are paid \$45 per hour. The difference of \$18.00 (or \$10.00) per hour is to offset the town's expenses of processing the request and use of the cruiser. Chief Keaton is requesting the rate be increased to \$85.00 per hour with the officer earning \$60 per hour. Chief Keaton provided information gathered regarding the fees other agencies charge. Chairman Chandler advised that the selectmen will discuss the request and let Chief Keaton know.

Katherine Darling and Sean Lorway came to discuss their property at 31 Foster Street (5VILLG-FOS-190). Ms. Darling requested answers to their previously asked questions about when the culvert on Foster Street was reduced to the 6 ton weight limit and if Road Agent Travis Chick had granted permission for overweight trucks to use the culvert. Chairman Chandler apologized for not having the answers at this time. Ms. Darling reported that they had spoken with Burr Phillips of Civil Engineering and Chris Fournier of HEB Engineering. Mr. Phillips did not have time to work on their project. Mr. Fournier told them that the costs just to design the project they were requesting would be between \$10,000 and \$20,000. The actual work would be at an additional cost. Ms. Darling spoke with C.R. Willeke, PE, NHDOT Municipal Highway Engineer, to gather information about the culvert. Mr. Willeke shared the state's long term plans for addressing the culverts repairs in 2031. Ms. Darling and Mr. Lorway inquired if the town would be willing to pursue pushing that timeline up. Chairman Chandler told them the 2031 date might not take into consideration any delays in other projects. Mr. Lorway stated that Mr. Willeke indicated that a temporary bridge would need to be installed as part of the project. He wondered if the town would be willing to pursue installation of the temporary bridge sooner than 2031. Ms. Darling stated they are conflicted. They feel moving the project forward sooner would be the best thing for the neighborhood. Chairman Chandler stated he would check in with NH DOT. There was discussion of next steps and ideas for enforcement of the 6 ton weight limit on the culvert.

Selectman Garland asked what time the next Bartlett Jackson Ambulance Meeting should be held on Wednesday, October 11, 2023. The Selectmen's Meeting is at 4:00 pm that day. It was decided to have the meeting at 5:30 pm that day.

The additional Meeting Room exit door was discussed and Chairman Chandler requested Administrative Assistant Lynn Jones request Kate Richardson from Bergeron Technical Service create the specifications for the project.

John Tedeschi attended the meeting to inquire if the selectmen had received his letter. Chairman Chandler told him it had been received that day and not reviewed by all the selectmen.

Selectman Munro made a motion at 4:47 p.m. to enter nonpublic session for a personnel issue per NH RSA 91 – A:3 II (a). Selectman Garland seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Selectman Garland made a motion at 4:59 p.m. to end the nonpublic session and seal the minutes. Selectman Munro seconded the motion. Roll call vote GGC –yes, VLG – yes, RTM – yes

Selectman Munro inquired about the last time permit fees were increased. Chairman Chandler told him it had been discussed, but not increased. AA Jones shared that the fees have traditionally stayed moderate so that the fee would not be seen as hindering the ability to apply for permits. The goal was to have people apply for permits so the town was aware of what changes occurred and could then tax property accordingly. Selectmen Munro asked about fees being added for big projects to account for the increase in services that the new construction would require. AA Jones said these are known as impact fees and there are RSAs that govern their issuance. Selectman Garland looked the RSA up and shared that it is NH RSA 674:21 V.

Chairman Chandler requested Secretary Mary Miller review the fees for the Bartlett Jackson Transfer Station related to stuffed furniture and mattresses. The fees collected for Bartlett for Construction Debris is not enough to cover hauling and disposing of the debris. It is believed the additional tonnage due to the mattress and furniture from both Jackson and Bartlett being disposed of in the Bartlett debris dumpster is causing the shortage. The selectmen directed the fees collected for mattresses and stuffed furniture be deposited to Bartlett.

The next meetings of the selectmen will be on Wednesday, August 2, 2023 at 4:00 pm and Wednesday, August 16, 2023 at 4:00 pm.

There being no further business, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Mary Miller
Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
7/12/2023	Paul Pagliarulo	5VILLG-MAI-20 1226 US Route 302	Construction – storage container
7/12/2023	Donald Beliveau	2LNDRH-77-000 26 Mittenwald Strasse	Construction – deck
7/12/2023	John Anthony Johnson	2GLENL-181-5B5 131 Glen Ledge Rd	Construction – retaining wall
7/12/2023	Philip/Susan Franklin	5STLNG-D00-50 199 Stanton Farm Rd	Construction – garage
7/19/2023	Brian/Lucy Eling	1SKYVW-KHN-1 Buena Vista Rd	Driveway permit
7/19/2023	Cindy Glennon	1INTHI-54-000 Hemlock Rd	Driveway permit
7/19/2023	Michael Phillips Robin Daoust	1RT016-201-L10	Vendor Permit

7/18/2023	Wings Town of Bartlett	44 Observatory Way 3RT302-350-L00 1211 US Route 302	Construction – vendor box
7/19/2023	Steve/Mary Sargent	2RT016-208BE2 24 Chadbourne Rd	Construction – home
7/19/2023	Padraic Dayton Alyssa Riley	1ALPEN-35-000 156 Alpstrausse	Construction – deck
7/19/2023	ALC LLC	2RT302-9-L00 15 US Route 302	Change of use – EMS retail
7/12/2023	ALC LLC	2RT302-9-L00 15 US Route 302	Sign permit – EMS Climbing

Items signed:

Accounts Payable Checks

Payroll Checks