

Town of Bartlett
Office of Selectmen
Meeting Minutes
Tuesday, December 19, 2023

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman Ronald Munro

Meeting opened at 4:00 p.m.

The Pledge of Allegiance was recited.

Chairman Chandler made a motion to carry over any unexpended funds from warrant articles voted on at the 2023 annual town meeting and any prior years' warrant articles. Selectman Garland seconded the motion. Roll call vote GGC – yes, VLG – yes, RMT – yes

Selectman Garland made a motion to approve the minutes of 12/6/2023. Selectman Munro seconded the motion. Roll call vote GGC – yes, VLG – yes, RTM – yes

Scott Grant asked for information about damages in town from yesterday's storm. Chairman Chandler reported that there is not much information just yet. He expected Cobb Farm Rd to be open by this evening and then all roads would be open. Colemans is going to start working Glen Ledge Rd on Thursday, 12/21/2023 so Glen Ledge would be closed to thru traffic until that work was complete. HEB Engineers was contacted to check the bridges on River Street and Town Hall Road. Kyler Drew was going to look at getting the trees off the supports on the River Street bridge. Mr. Grant asked about a disaster declaration. Chairman Chandler told him that hasn't happened yet.

The selectmen reviewed the calendar for 2024 to determine meeting schedules.

AO Lucy from Believe in Books Literacy Foundation attended the meeting to discuss the letter he received regarding the delays in his required septic system installation. Mr. Lucy explained that he had no real excuse for the delay. He had been having difficulty getting contractors and that there is a large boulder that needs to be removed to install the system. He believes he has found a person to remove the boulder and that he has contractors willing to start work on the system now and will complete it once the winter is over. Chairman Chandler asked how they are handling the septic now since they have ongoing events. Mr. Lucy said they have a tank that is pumped several times each year. Mr. Lucy explained the events that have already been scheduled between now and June. AA Jones asked if he has the appropriate crowd managers on duty that are required under his Permit of Assembly during the events. Mr. Lucy responded that yes they do and they are appropriately trained. AA Jones also cautioned him on staying within the numbers approved under his Permit of Assembly. Chairman Chandler told Mr. Lucy that a letter would be drafted letting him know their decision and the deadline for completing the septic system. Chairman Chandler also requested that Mr. Lucy not schedule any additional events until he receives the letter.

The request for qualifications received from HEB Engineers and Wright-Pierce for engineering services for the Town Hall Road Bridge Project, State #44433, EFL #NH-13 were discussed. It was decided to use HEB Engineering as the planning and design engineer. A new RFQ will be done for the construction phase. Leah Savage from NH DOT will be notified along with HEB Engineering and Wright-Pierce.

Selectmen agreed to submit a proposed amendment to the Zoning Ordinance to the Planning Board clarifying the definition of "structure" as follows: Amend the definition of "Structure" under Article XIX Definitions to read as follows (changes shown in ***bold italic underline***):

STRUCTURE – Anything constructed or erected with a fixed location on the ground or attached to something having a fixed location on the ground ***for any period of time***. Structures include, but are not limited to, buildings, mobile homes, canopy garages, ***storage containers or sheds***, patios, retaining walls, ground signs, and tennis courts. Septic systems are not structures for the purpose of this ordinance.

The next meeting of the selectmen will be on Wednesday, January 3, 2024 at 4:30 pm following the Bartlett Jackson Ambulance meeting being held at 3:00 pm.

There being no further business, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,
Mary Miller
Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
12/13/2023	Andrew/Heather Kramp	1DNDHI-059-R23 85 Ridge Road	Construction – renew house
12/19/2023	Donald Beliveau	2LNDRH-77-000 26 Mittenwald Strasse	Construction – garage

Items signed:

Accounts Payable Checks

Payroll Checks

Letter – Change of Use explanation – 2RT016-182-REC

Letter – Building Permit Denial – 3RT302-196-L20