

Town of Bartlett
Office of Selectmen
Meeting Minutes
Wednesday, March 31, 2021
Meeting via Zoom

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman August Vincent

Meeting opened at 2:31 p.m.

Chairman Chandler and Selectman Garland attended the meeting in person. Selectman Vincent attended via Zoom due to COVID concerns.

Selectman Vincent came to Town Hall during the week to sign checks, letters and building permits. Chairman Chandler and Selectman Garland signed items throughout the meeting.

Chairman Chandler asked if everyone was ok with approving the minutes of 3/24/21. GGC – yes, VLG – yes, ADV – yes

Chairman Chandler asked if the board was ok with setting Thursday, April 15, 2021 at 6:00pm as the date and time for the Budget Hearing. GGC – yes, VLG – yes, ADV – yes
We will check with the principal at the Josiah Bartlett Elementary School to see if we can use the gym. Since there is no voting taking place, we will require attendees to wear masks.

Bill Ballou asked for clarification about the procedures at the Budget Hearing. Chairman Chandler told him that changes after the hearing could be made during the deliberative meeting on May 13, 2021 from the floor if a motion is made and approved.

Chairman Chandler reported that an update was received from Fire Chief Currier regarding Engine 2. This engine is back in service. There was an issue with packing around the valve.

Chairman Chandler reported that correspondence has been received from the homeowner's attorney, Chris Ratte of Shaheen & Gordon (Nielsen) at 17 Highwoods Drive in the Beechwoods Development and from the Homeowners Association at Beechwoods. The homeowners are asking for an extension of 30 days on complying with the letter regarding changes to be made to the unit from the Selectmen due to a furniture delivery issue.

The Homeowners Association was reporting that the Nielsens were not complying with the letter from the Selectmen. The letter stated compliance by April 1, 2021, so they were not out of compliance as of the meeting.

The Nielsens will receive a response from the Selectmen.

Selectmen Garland offered to complete an inspection with the Fire Chief once notified from the homeowners that they have made the changes.

Bill Ballou asked who is responsible for enforcement of the zoning laws. Chairman Chandler said it is the selectmen, the Fire Chief and an outside inspector (if the property is commercial). Chairman Chandler also noted that the town is in need of a Code Enforcement Officer if Mr. Ballou had any interest. Mr. Ballou will consider this opportunity.

Chairman Chandler reported that the contract is available from Stantec Consulting for monitoring of the Bartlett Sanitary Landfill located at Roger's Crossing. If the other selectmen are ok with the proposal he would like to send it back to Stantec soon. Chairman Chandler noted that the requirements continue to change from the original closure agreement. Selectmen Vincent would like to view the original agreement.

Selectman Garland reported that the Conway Daily Sun had run the Bartlett Town Column on Thursday. She hopes to continue to send things in to provide one more way for people to access information about the town.

Selectman Garland also reported that the Bartlett Recreation Dept is going to be purchasing a wood splitter and leaf blower to be used at the Morrell Family Community Complex. They will sell the split wood. The property had a lot of blow downs during this windy winter. The Rec Dept is also securing liability insurance. Selectman Garland reminded everyone these purchases are made through donations, not tax payer funds.

Selectman Vincent reported that he is continuing to work with Fire Chief Currier to evaluate the needs of the Bartlett Village Fire Station and was curious about the process once the needs are determined. He wanted to know if the entire list would be put out to bid or if we just hired someone. Chairman Chandler replied that it depends on the items. Smaller items can be done without going to bid. Selectman Vincent thinks the insulation and the windows will be the primary items needed.

Selectman Garland made a motion at 2:52 p.m. to enter nonpublic session for discussion of personnel items per NH RSA 91-A:3 II (b). Selectman Vincent seconded the motion.

Roll call vote GGC – yes, VLG - yes, ADV – yes.

Selectman Garland made a motion at 3:04 p.m. to end the nonpublic session. Selectman Vincent seconded the motion.

Roll call vote GGC – yes, VLG - yes, ADV – yes.

There being no further business the meeting was adjourned at 3:04 p.m.

Respectfully submitted,

Mary Miller
Secretary

Building Permits:

Date	Map/Parcel	Type of permit
4/1/2021	2JENKS/055/LO1	Attached Addition
4/1/2021	1ALPEN/92	Attached Addition