

Town of Bartlett
Office of Selectmen
Meeting Minutes

Wednesday, August 4, 2021

Attendees: Chairman Gene Chandler, Selectman Vicki Garland, Selectman August Vincent

Meeting opened at 4:31 p.m.

Chairman Chandler asked if everyone was ok with approving the minutes of 7/21/21.
GGC – yes, VLG – yes, ADV – yes

Chairman Chandler shared that Bob King had reported the following road signs are missing: Garland Ridge Rd, Bearfoot Creek and River Run. He thought these were private driveways/private roads and that we did not place signs there. The selectman agreed to check with Road Agent Travis Chick to see if we have placed signs there before.

Chairman Chandler read an email from Ron Zager regarding the political signs on Route 302 near Patch's Market and trees that have been cut from lots near 234 Glen Ledge Rd. An email will be sent to Mr. Zager letting him know that there are no enforceable regulations regarding the signage and no regulations about clearing a house lot outside of the Ridgeline and Hillside Overlay District.

Administrative Assistant Lynn Jones reported that A.O. Lucy and Believe in Books Literacy Foundation have submitted three after the fact permit applications. Bergeron Technical Services will be contacted regarding their expired Permit of Assembly.

Selectman Garland made a motion to place applications for the Transfer Station Manager position in with the paystubs of each Transfer Station employee this week. Any employee interested in applying to be the new manager can apply by August 16, 2021 and interviews will be conducted after applications have been received. Selectman Vincent seconded the motion.
GGC – no, VLG – yes, ADV – yes. The motion passed and application will be sent on Friday, 8/6/2021.

Town Clerk/Tax Collector, Cheryl Nealley came to the meeting to inform the selectmen that she was sending out deed notices on August 11, 2021 to 66 property owners. 39 of these properties are at the Grand Summit Hotel. She is requesting that the selectmen take the deeds so that these notices have some teeth to them and owners will take them seriously. AA Jones will be working

with the town's attorney to address the 39 Grand Summit Hotel properties and a letter of intent to accept the deed will also be sent to the other owners to let them know we are serious.

Fire Dept Budget Items were discussed. Fire Chief Jeff Currier has inquired if the town would be willing to provide matching funds for a grant he would like to apply for to be used to purchase forestry tools. Chief Currier would also like approval to purchase two chainsaws for the department. The selectmen need to review his budget to see if these items were included with this year's fire department budget.

Selectman Garland made a motion to request that AA Jones apply for the available American Rescue Plan Act (ARPA) funds by the August 18, 2021 deadline. The motion was seconded by Selectman Vincent. There was discussion about how the funds can be used and it was determined we have time to figure out how the town will use them after sending in the application. GGC – yes, VLG – yes, ADV – yes. The motion passed and AA Jones will submit an application before the deadline.

Chairman Chandler shared the contract the town received from HEB Engineers for engineering work on the Dugway Project. The contract is for \$6500.00. There are still funds available from the flood damage warrant articles to complete this project. All agreed the contract should be signed and returned.

AA Jones reported that while conducting the annual assessing work with David Woodward from Avitar they visited the back entrance to the New England Inn where a new pole had been placed by the NH Electric Coop. There did appear to be some small trees removed for the pole placement, but nothing excessive. The town had received a complaint from a neighbor.

AA Jones also reported that while conducting their assessing work they visited the property of Yogi Bear's Jellystone Park Camping Resort at Glen Ellis in Glen. They viewed 60 park model RVs and these have been added to the property assessment. AA Jones is unsure if they are still meeting the minimum requirements for a camping site and is unsure who monitors that requirement and will check with New Hampshire Dept of Environmental Services.

Selectman Garland inquired if Angela Huertas, who was in attendance, had any interest in the Code Enforcement position that had been advertised in the town column earlier this spring. Ms. Huertas said she would consider it. Selectman Garland will gather more information about the position and be in contact.

Selectman Garland made a motion at 5:48 p.m. to enter nonpublic session for discussion of personnel items per NH RSA 91-A:3 II (b). Selectman Vincent seconded the motion. Roll call vote GGC – yes, VLG - yes, ADV – yes.

Selectman Garland made a motion at 6:12 p.m. to end the nonpublic session. Selectman Vincent seconded the motion.

Roll call vote GGC – yes, VLG - yes, ADV – yes.

The next meeting will be held on Wednesday, August 18, 2021 at 4:30pm in the Meeting Room at Town Hall.

There being no further business, the meeting was adjourned at 6:12 p.m.

Respectfully submitted,

Mary Miller
Secretary

Permits Approved:

Date	Owner Name	Map/Parcel	Type of permit
7/25/2021	Tim Jackson	1RT16A-195-L02 15 Town Hall Road	Vendor – food truck Cheese Louise
8/4/2021	William/Constance Gagnon	6WSTSD-402-L00 6 West Side Rd	Construction Renovation
8/4/2021	Stephen Johnson	2LNDRH-126 190 Mittenwald Strasse	Construction – garage bedroom/foyer
8/4/2021	James/Elizabeth Stoddard	5STLNG-A60 39 Parker Ridge Rd	Construction – house
8/4/2021	Stephen/Laura Cohan	3ATTDV-UND-D3	Construction – house

Items signed:

Accounts Payable Checks

Payroll Checks

Three time off requests

Per Diem Meal Reimbursement Policy