

Town of Bartlett Office of Selectmen

Meeting Minutes: May 15, 2017

Attendance: Chairman Gene Chandler, David Patch

Absent: Jonathan Hebert

Visitors: None

Reporters: None

Meeting opened at 03:30 PM.

Teresa Stearns (owner) and Michael Couture (architect) of White Mountain Cider Co. (2RT302-103-L00) met with the Selectmen in reference to rebuilding the cider company that was destroyed by fire. Stearns gave the Selectmen plans which they reviewed. The plans showed that the back of the building didn't meet the setback requirements and that they are planning on attaching the cider mill to the new building. Chairman Chandler explained that they would either have to move the building or see if they could get a variance which would require them going to the Zoning Board of Adjustment. Couture stated that it is the arched back of the building that is not in compliance due to the railroad tracks. Chairman Chandler inquired if they had filled out a building permit application yet. Stearns replied no as she has no builder yet. Couture also stated that they are adding a bathroom. Stearns stated that they will down size the building so that they can meet the setbacks. Selectman Patch reminded them that they can't come any closer than 115 feet from the centerline of the road. Chairman Chandler requested that they make out the building permit application and we would go from there. Stearns inquired since they are running behind could they set up a truck to sell hot dogs, etc. from. Chairman Chandler replied that they need to fill out a vendor application before they could do that. Lynn Jones, AA, gave them the necessary permit applications.

Terri Shedd (1TOWNH-144-L00) met with the Selectmen in reference to a building permit that she would like to obtain to change one of the three bedrooms that she has into a kitchen. She rents a room in her house out and doesn't mind sharing the living room but would like them to have their own kitchen. Chairman Chandler stated that we need to look into this further as we aren't sure if this falls under the new state law of accessory dwelling that is effective on June 1st. Shedd stated that it will all be part of her house and not an apartment. Shedd also presented an old septic design that hadn't been approved by the State. Chairman Chandler inquired if she had a state approval for operation. Shedd wasn't sure. Lynn Jones, AA, looked in the property file and found an approved septic design as well as the approval for operation. Shedd inquired if it is considered an accessory dwelling does that change things. Chairman Chandler commented that this is new to us and we need to do more research into this. Shedd stated that there would be no more water or sewage. Chairman Chandler mentioned that that wasn't true as a three bedroom home verses a two bedroom with an apartment are not looked at the same way. Chairman Chandler let her know that the state may require her to have a new septic designed but not installed. Lynn Jones, AA, explained that it would be a backup system in case the original one failed. Shedd commented that she has 35 acres or more so that shouldn't be a problem. Chairman Chandler informed Shedd that after we do more research that we would get back to her. Shedd commented that basically all she wants to do is put in an extra kitchen.

Police Chief Keaton met with the Selectmen to go over the following:

1.) He checked into why the telephone isn't answered at the office and he was told that it was because there would be no documentation of the call so he couldn't do the activity report at the end of the year. Chairman Chandler stated that he really didn't care if for example someone called to say their dog just went across the road. Keaton was also told that there was an issue of calls in the past that the officers weren't dispatched to. The secretary has told him that she would answer the telephone but was not comfortable doing it as she is not trained in emergency response. Keaton stated that he would need stats on all calls to document activity if he was to apply for a grant. He suggested that maybe a new nonemergency line could be installed. He was reminded that 356-5868 is already a nonemergency line. Chairman Chandler stated that he would like to discuss this further with Selectman Hebert so we will have to get back to him.

2.) Keaton mentioned that there is a symposium being held at the Sandwich fairground which he would be attending and it is a day long event concerning the opioid crisis. Chairman Chandler inquired as to what his position is on Narcan? Keaton stated that since we have the Bartlett Jackson Ambulance that he feels that we should let them handle it. Keaton informed the Selectmen that he is trained in it but you do have to be recertified every two years and his is good for another year or so.

3.) Chairman Chandler inquired about the invoice he had submitted for the New England Chiefs of Police dues. We have already joined the New Hampshire Chiefs of Police so why do we need both. Keaton replied that he had been told that they are a great source of information. Chairman Chandler would like to discuss this with Selectman Hebert before a decision is made.

4.) Chairman Chandler also inquired about scheduling as on Saturday all four cruisers were gone. Keaton stated that he had one cruiser at home, one was in the garage (they couldn't find anything wrong with it) and the other ones may have been at the bike event being held at Storyland.

Chairman Chandler opened the one Tax Anticipation Note (TAN) bid that we had received. The bid was from Northway Bank and the interest rate was 1.30%. Chairman Chandler made a motion to award the bid to Northway Bank. Selectman Patch seconded the motion. All in favor, motion carried

Paul Mayer, Realtor, stopped by to see if the building permit for Deb Smith (1DNDHI-25-L00) had been approved. Chairman Chandler replied no as all the important information on the forms submitted had been chopped off, the floodplain certificate is missing as well as the Department of Environmental approval isn't here.

The Selectmen signed checks, reviewed building permits and correspondence throughout the meeting.

There being no further business the meeting was adjourned at 05:10 PM.

Respectfully submitted,

Brenda Medeiros, Sec.