

Town of Bartlett Office of Selectmen

Meeting Minutes: January 4, 2016

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Visitors: Ray Mitchell

Reporters: None

Meeting opened at 03:30 PM.

Peter Marcoux, Diane Hutchinson and Sheila Duane met with the Selectmen in reference to a change of use permit for Kringles store (2RT016-146-ROA). Sheila Duane commented that they are trying to see if this change of use would be permitted as it is part of the purchase and sales agreement. Chairman Chandler inquired if what they are trying to do is to expand the store portion. Hutchinson replied yes, but there would still only have the 12 allowed seats. They would be adding more storage space. Duane commented that patrons would have more elbow room. A copy of what they want to do was shown to the Selectmen. Chairman Chandler stated that they would also need to look at the septic approval to see what the state allows. Hutchinson replied that she had and it was for 8 employees total for the building. Lynn Jones, AA, replied that a revised plan had been done and it is for six employees. Chairman Chandler inquired if this meant employees working at one time. Duane commented that it was. Hutchinson mentioned that they would also like to do pizza delivery. Chairman Chandler suggested that they write up what they are planning on doing and submit it to the Selectmen's office. Selectman Hebert inquired as to how long before the signing. Hutchinson replied that it is the end of March but they need to know if what they want to do is possible as they have to have time to get financing, etc. Duane commented that they would like to have everything in order by January 17, 2016. Chairman Chandler instructed them to leave the application and the Selectmen would review it.

Chairman Chandler stated that he met with the engineer and a representative from A.J. Coleman at the River Street Bridge and did a walk through. Chairman Chandler commented that a decision needed to be made in reference to liquidated damages. The Selectmen discussed this and decided to not pursue it. Chairman Chandler made a motion to not seek liquidated damages. Selectman Patch seconded the motion. Roll call vote was unanimous. There is also an issue concerning the rain gauge that was put in and Engineer Josh McAllister will be taking care of this. The other issue is the cost of relocating the electric pole and who should pay for this. Selectman Patch recused himself from this since he works for NH Electric. Selectman Hebert commented that the law is very clear that the town doesn't have to pay. Chairman Chandler would like to see if they could make this part of the project and that way we would only have to pay for a portion. Coleman's representative had stated that the light company acted very quickly on moving this pole, which was appreciated, and feels we should pay them. Selectman Hebert inquired as to approximately how much money are we talking about. Chairman Chandler stated that he didn't know for sure but would assume somewhere between six and seven hundred. Selectman Hebert commented that litigation would cost more than that. Chairman Chandler also mentioned that Coleman had recommended that the membrane on the bridge be taken up and redone. It is ok right now but if we did it now it would save money in the long run. Selectman Hebert inquired if that was part of the bridge project. Chairman Chandler replied no, but we may have some money available from the bridge project and perhaps could get assistance from the state bridge aid program. Further discussion to follow.

Police Chief Janet Champlin met the Selectmen and informed them of the following:

- 1.) Today is the first day at the NH Police Standards & Training Academy for Officer Michael Chapman.
- 2.) The first two parking tickets were issued and they were for handicap parking.
- 3.) She is requesting that the road agent call if they have any issues with illegal parking of vehicles along the side of the road as the winter parking ban is in effect.
- 4.) On Friday she will be indicting two subjects and she is working on the reports now. She has two more to do for next month.
- 5.) They are working on organizing the evidence room.
- 6.) She is also working on updating the SOP's.

Police Chief Champlin requested to enter nonpublic session to discuss a personnel issue. Selectman Hebert made a motion at 04:45 PM to enter nonpublic session for a personnel issue under NH RSA 91-A: 3 II (a). Selectman Patch seconded the motion. Roll call vote was unanimous.

Selectman Hebert made a motion at 05:25 PM to end the nonpublic session. Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

Chairman Chandler inquired about checking into insurance plans for the employees as he believes our present carrier is not going to be available. Lynn Jones, AA, will check but she believes our present carrier is available it is the property liability portion that isn't. She will check on this as well as get prices from other companies.

Chairman Chandler had requested a list of the dry hydrants in town which the fire chief provided and the selectmen reviewed. Selectmen Hebert inquired if the hydrants were the property of the town or the property owner. Chairman Chandler replied that some are the towns and some are not.

Selectman Hebert mentioned that Officer Knight had informed him that the emergency light in the police department office is not working. Chairman Chandler instructed Brenda Medeiros, Sec., to call Pope Security and have them check all of the emergency lights in the town hall.

The Selectmen briefly discussed an issue on Washington Street where a house was build in a different location on the property than what was permitted on the building permit which is a big problem. A letter will be written to the owner requesting a new plan as well as an as built plan for the septic. The developer of the property will also be receiving a letter.

There being no further business Selectman Hebert made a motion to adjourn the meeting at 5:45 PM. Selectman Patch seconded the motion. Roll call vote was unanimous.

Respectfully submitted,

Brenda Medeiros, Sec.