

Town of Bartlett Office of Selectmen

Selectmen's Meeting: July 25, 2016

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Visitors: None

Reporters: None

Meeting opened at 03:35 PM.

Cheryl Nealley, Tax Collector requested to enter nonpublic to discuss a tax collection issue.

Selectman Hebert made a motion at 03:50 PM to enter nonpublic session with the tax collector per NH RSA 91: A: 3d. Selectman Patch seconded the motion. Roll call vote was unanimous.

Selectman Hebert made a motion at 03:55 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

Cheryl Nealley informed the Selectmen that she had received a letter from the NH Department of State regarding State inspectors for the upcoming election. The letter states that the republican and democratic parties are authorized to appoint inspectors of election for each town by July 15<sup>th</sup> of each general election year. If the appointments are not made by one or both of the parties on or before July 15<sup>th</sup> that the appointments shall be made by the selectmen of the town. The Selectmen had never heard of this and they will look into this further as the RSA is not clear whether it is shall or may.

Bartlett Recreation Director, Annette Libby, met with the Selectmen to discuss the following:

- 1.) She as well as the school administrative assistant, Mary Miller, received a very nice complimentary letter thanking them for being so warm and welcoming to a new family that had just moved into town.
- 2.) She has a lot of children in the summer program this year and unfortunately a lot of them are unable to pay. She tries to make sure that all that want to attend do.
- 3.) She would like to bring back the teen center program. She would like to set it up so they can do games, have reading time, help with homework, play ping pong, air hockey, foosball, pool, wheel games, etc. She has spoken to Principle Voci and since we now have vacant rooms at the school she has obtained his permission to use the community room. Her biggest issue is staffing. People are just not willing to volunteer. She is therefore considering having this a paid position. She would also like to charge the teen a small amount so that they acquire a sense of ownership. Selectman Hebert inquired if she had any idea of expenses. She was thinking somewhere between \$13.00-\$15.00 per hour and the program would run from 5 PM – 8 PM on Friday and Saturday. Chairman Chandler stated that he feels that the teen center is a good idea but wishes we could get parents to donate at least one night a month. Chairman Chandler also mentioned that we can try the program on a trial basis to see how many children are interested in participating in the program. Selectman Hebert suggested that we should stop the program in two weeks if no interest is shown in it.
- 4.) She would like to hire someone to take over the after school program. She would also like to see it more organized. She would suggest that the person be paid somewhere between \$12.00 - \$13.00 per hour and if the enrollment grew she would bump up the wage. Chairman Chandler inquired if the children pay to participate in the program. Libby replied yes that they pay \$5.00.
- 5.) Libby also reminded the Selectmen that the Bartlett Village concerts in the park will be August 3, 10, 17 and 24. She will not be able to attend all of them as she will be attending to family medical issues.

6.) Libby inquired about when direct deposit was starting. She was informed it was a work in progress as this has not been an easy task. The office staff has been working with the bank and the computer people to get everything coordinated.

7.) Libby inquired what the Selectmen had for plans concerning their suggestion of allowing children to ride in the fire trucks for the July 4<sup>th</sup> parade. Chairman Chandler stated that he believes most all children would like to ride in a fire truck. He would like to see all names put in a basket and at the end of the school year the names would be drawn. We will have to check with the Fire Chief before further decisions are made.

Police Chief Janet Champlin met with the Selectmen to update them on the following:

- 1.) The officers for two weeks in a row have done a drug arrest.
- 2.) Officer Knight had a minor accident with the cruiser. Selectman Hebert inquired as to who investigated the accident. Chief Champlin stated that she did as it was a no fault accident. Selectman Hebert inquired why an outside agency wasn't used. Chief Champlin replied that it was very minor. Selectman Hebert commented that having an outside agency handle it helps to cover our liability.

Police Chief Champlin requested to enter nonpublic session for a personnel issue. Selectman Hebert made a motion at 04:30 PM to enter nonpublic session under NH RSA 91-A: 3 II (a) for a personnel matter discussion with Chief Champlin. Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 5:05 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

The Selectmen had received an email with some questions from Engineer Burr Phillips in reference to the phase I construction work being done at the BJ Transfer Station that had been approved at town meeting. The first question involved the slab/retaining wall length or location. It was discovered that the existing septic tank will be just 6 to 9 inches under the proposed recycling area slab. There are three options: A) shorten the slab by a foot or two which would cause one or two of the bays to go from 10 foot wide to 9 foot wide. B) slide the slab and canopy out a foot or two in which case we would have to buy one more retaining wall panel or C) leave the corner of the tank under the slab. The Selectmen discussed the options and feel that option "B" is what should be done. The second question was about possibly adding curb to keep cars from parking too close to the retaining wall and recycling area. After placing a call to Phillips he stated that we

could discuss this in the future as the decision on this can wait which is what the Selectmen chose to do. The third question is the glass disposal. As has been pointed out in the past, NHDES has a spec for using glass as an aggregate. A key part of the spec is that it must be crushed to one inch or smaller pieces, and an engineer must certify the application. The Selectmen suggested we discuss this further as there is some feeling that as long as the Towns are using material on site of perhaps even off site we can use it the way it is. The fourth question is the retaining wall and foundation drains. The wall details include a drain behind the wall in case there is any spring groundwater. Burr suggests installing the drain behind the wall and leave stubs, plus a vertical observation pipe so that the groundwater can be checked in the spring and extended to daylight if needed. The Selectmen would like to go with Burrs suggestion and install the drain. The Selectmen will forward their suggestions and thoughts to the Jackson Selectmen to see if they are ok with them or do we need further discussion.

The Selectmen signed checks, reviewed correspondence and building permits throughout the meeting.

There being no further business the meeting was adjourned at 05:15 PM.

Respectfully submitted,

Brenda Medeiros, Sec.