TOWN OF BARTLETT OFFICE OF THE SELECTMEN 56 Town Hall Road Intervale, NH 03845 (603) 356-2950

Website: www.townofbartlettnh.org

BAD CHECK POLICY

The Board of Selectmen hereby adopt the following policy as it pertains to the handling of checks that are deemed as insufficient funds, as having no valid account, or any other reason that a check is unable to cover the funds as stated on the check:

- 1) Any subsequent payments must be made in cash, certified bank check or money order.
- 2) A returned check bank fee of \$50.00.
- 3) A processing fee of \$40.00.
- 4) Full payment must be received within 14 days of receipt of a certified/return receipt letter notifying the payer of the insufficiency. If the payer refuses to pick up the certified/return receipt letter, the matter will be turned over immediately to the police department for prosecution under NH RSA 638:4.

Given under our hands and seals this 10th day of August in the year 2022.

Town of Bartlett, NH Board of Selectmen

Gene G. Chandler

Vicki L. Garland

August D. Vincent