TOWN OF BARTLETT, NH
56 TOWN HALL ROAD
INTERVALE, NH 03845
(603)356-2950

VENDOR POLICY

PURPOSE: The purpose of this policy is to provide a guideline for allowing roadside vending within the Town of Bartlett in a manner that will not detract from the aesthetics and character of the town.

DEFINITIONS:

Signage: Any form of commercial message designed to attract attention to the sales activity including but not limited to umbrellas with wording, tent signs, banners and inflatable devices.

Vending Cart: Any non-motorized wheeled cart, seasonal in nature, and self-contained designed with the capacity to store, distribute and/or sell food, beverage, and/or retail items.

Roadside Vendor: A temporary structure or vehicle, mobile or stationary, seasonal in nature, and self-contained designed to store, distribute and/or sell food, beverage and /or other retail items.

APPLICABILITY: Every vending cart or roadside vendor shall be responsible for obtaining a permit pursuant to this policy and will be responsible for complying with all applicable regulations and conditions.

LOCATION: Vending carts/roadside vendors are allowed only with the written permission of the property owner. Such authorization will be provided at the time of the application.

All vending carts/roadside vendors must be located at least 35 feet from the edge of the road/street right of way and property line.

No more than one cart per lot on lots with frontage of 200 ft. or less.

Carts/Vendors can not be located in areas subject to vehicular traffic, areas designed as parking spaces or driveways.

SIGNAGE: Vendors will be considered an additional business on the property which it is located and as such is allowed one 16 sq ft sign. No off-premise signs are allowed. In no case will the signs exceed the number and size as permitted by the Town of Bartlett Zoning Ordinance.

STATE APPROVAL: Vendors shall have in their possession, a valid vending permit from the State of New Hampshire. (If applicable)

PERMITTING: Any vendor operator must secure approval from the Board of Selectmen ***PRIOR*** to the commencement of operation. The application form must be completed by both the operator and landowner and submitted with the fee to the Board of Selectmen for approval. Upon approval, the Board of Selectmen will issue a permit which must be displayed in a visible location on the cart/structure.

If you have any questions, please call our office!

$5.00 Fee

Permit # _____
Expiration _____

VENDOR PERMIT APPLICATION

* To prevent a delay in your application, please fill out form **completely** and attach fee. *

Vending Cart Operator: _____
Mailing address: _____
Phone number: _____ Hours of operation: _____
Items for sale: _____
Duration of activity: _____

Owner of property: _____
Mailing address: _____
Phone number: _____
Size and location of signs: _____
Proposed location: _____ **Lot frontage:** _____
Map/Block/Lot of parcel: _____
Setback from Right-of-Way: _____ Setback from property lines: _____

(On the back of this sheet, please draw a sketch of the proposed site with existing buildings, traffic lanes, pedestrian access, and exact location of proposed vendor. Indicate the measured distances from property boundaries, rights-of-way, and existing structures. Please allow 5-10 days for processing. Sign should also be shown with setbacks clearly marked.)

I certify that to the best of my knowledge, that all of the information presented in this application is correct and that this proposal complies with all applicable town regulations. I realize that pending approval, any changes from what I have described above will require re-evaluation.

_____ _____
Property Owner's Signature Vendor/Operator's Signature

_____ _____
Date Date

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THIS AREA FOR SELECTMEN'S USE ONLY

Approved by: _____ Date: _____
Conditions (if any): _____