

Town of Bartlett Office of Selectmen

Meeting Minutes: May 8, 2017

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Visitor: Julia King

Reporters: None

Meeting opened at 03:35 PM.

Selectman Hebert made a motion at 03:36 PM to enter nonpublic session for a request for aid per NH RSA 91:3 (c). Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 03:55 PM to end the nonpublic session. Selectman Patch seconded the motion. Roll call vote was unanimous.

Julia King inquired as to the status of the new telephone system that was voted on at town meeting. Lynn Jones, AA, stated that she has contacted the company and they will be back in touch once all the staff is back from vacation. King also feels that the computers at town hall need to be upgraded and net worked together to make them more efficient and bring them into the 21st century. She believed it would take some of the burden off of the staff. Chairman Chandler commented that they can't be interfaced with either the town clerk or the police department because of the sensitive information that they deal with. King stated that there must be a way to shield certain information and there is free grant money available that needs to be looked into. She also mentioned that perhaps the Selectmen should consider hiring more staff. Selectman Hebert commented that we would need to assess what we have now before we could do anything. Lynn Jones, AA, stated that we did have Porter Office Machine look at getting the copier to be a scanner and they ran a wire through the floor and that is where it ended as part of the problem is this is an old building and they are having problems getting wires through the basement walls or ceiling. Lynn Jones, AA, also said that since she had to replace her printer that her new one is capable of scanning documents which had been a problem in the past. King feels that the staff has a tremendous amount of work and there must be a way to make things more efficient.

Steven Steiner of Select Real Estate dropped in to let the Selectmen know that the stove that was in the illegal apartment at 156 Stanton Farm Road (5STLNG-B00-18) has been removed and is now in the basement. He feels that the wording on the property card is unfair and is making the property hard to sell. Selectman Hebert explained that it is part of the history of the property and the final determination does explain that the room over the garage is not approved for an apartment. Steiner stated that he is only looking out for the best interest of his client. A copy of the letter to the owner explaining the town's position was given to Steiner.

- 1.) Police Chief Christopher Keaton met with the Selectmen to explain that his uniform budget will more than likely be over between \$1,500.000 and \$2,000.00. They have to purchase uniforms for him, Officer Eldridge, and Sgt. Sheehy has to have cadet academy uniforms. Selectman Hebert, who had served on the cadet academy board for 10 years, was surprised to hear that Sgt. Sheehy needed to purchase her clothes (tactical pants) as they always provided them in the past. Chief Keaton stated that they don't anymore. He also said that Officer Eldridge had to purchase work out clothes for the academy. Selectman Patch commented that he thought all this was taken into account when the budget was done. Selectman Hebert also reminded Chief Keaton that officers can't order the items as all purchase orders need to come to the board before the purchase is made if it is expected for the town to pay for them. Chief Keaton stated that this week at Admiral Fire & Safety, Inc. that they are offering a 20% discount which would save some money as the jacket he needs is over \$300.00. The Selectmen agreed that he could take advantage of the discount.

2.) Chief Keaton also mentioned that the parking tickets were almost gone. Selectman Hebert requested an accounting of the tickets as we just purchased 250 tickets last year and it is hard to believe we used that many in a year.

3.) Chief Keaton informed the Selectmen that one of the cruisers broke down and is at Frechette's Tire Co. being looked at to determine what the issue is.

4.) Chief Keaton would like to purchase a heavy duty paper shredder as theirs has broken down. The Selectmen gave him the ok to make the purchase.

5.) Chief Keaton would like to purchase three flashlights as the cruisers no longer have them in them and he feels it is an officer safety issue. The lights cost about \$138.00 each and we can purchase them from Galls. The Selectmen gave him the ok to make the purchase.

Selectman Hebert inquired as to how he is transitioning in to the job. Chief Keaton replied pretty smoothly but there is a lot of paper work to do.

Chairman Chandler mentioned that he had been unaware that if you called the non-emergency office number at the police department that they don't answer the phone, instead it goes to the sheriff's office. Chief Keaton stated that is correct as he understands that the secretary doesn't feel comfortable answering the phone in case it is an emergency situation. Selectman Hebert commented that that puts a burden on the dispatchers and feels that we should look at training the staff. Chairman Chandler requested that he at least go over and review the policy.

6.) Chief Keaton stated that the lights over his desk are out and was wondering if the bulbs could be changed. The Selectmen requested Brenda Medeiros, Sec. to call the electrician to fix those and any others that are out throughout the building.

Selectman Hebert mentioned that he has a prior commitment and would not be available for the May 15th Selectmen's meeting.

Chairman Chandler mentioned that Dana Clemons of 24 George Street (5VILLG-GEO-120) would like to meet with the Selectmen in reference to what the boundary lines are on George Street. He is concerned that his mother's lawn was dug into by the snow plow.

The Selectmen agreed to meet at his residence at 04:30 PM on May 10th and go over the boundary lines.

Chairman Chandler requested at 05:10 PM to enter nonpublic session to discuss a personnel issue per NH RSA 91-A: 3 II (a). Selectman Hebert seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 05:15 PM to end the nonpublic session. Selectman Patch seconded the motion. Roll call vote was unanimous.

The Selectmen signed checks, reviewed and signed 18 building permits and correspondence throughout the meeting.

There being no further business the meeting was adjourned at 05:30 PM.

Respectfully submitted,

Brenda Medeiros, Sec.