

Town of Bartlett Office of Selectmen

Meeting Minutes: June 2, 2014

Attendance: Chairman Gene Chandler, Douglas Garland, David Patch

Reporters: None

Meeting opened at 03:35 PM.

Town Clerk/Tax Collector Cheryl Nealley met with the Selectmen to ask about possibly changing the way the banking is done. Nealley feels it would make more sense to have the money she collects directly deposited to the towns general fund. Right now she deposits it in an account and a check is written to the treasurer once a week which holds the money up for a couple of weeks. She does daily deposits for the States money but the town's money is deposited once a week. Lynn Jones, AA, stated that the reason they are kept separate is because of bad checks as that department receives more bad checks than any other department. Chairman Chandler inquired as to how many bad checks Nealley has received since she took over the position in March. Nealley replied two and she has turned them over to the police department. Nealley also explained that if a check to the State is bad that they automatically pull the cars registration. Lynn Jones, AA, stated that a procedure would need to be put in place on how to handle bad checks and if the treasurer has to do extra work then it would mean extra money. Jones, AA, suggested that the Selectmen discuss this with the Treasurer before any decisions are made. Jones, AA, also believes that Northway Bank offers some sort of banking that you can do on line and not have to go to the bank daily but this is something that we will need to obtain more details on. Selectman Garland stated that other places such as Lowes, Wal-Mart, etc. do some sort of electronic banking and they just feed your check into their cash register and the money is automatically drawn out and perhaps we should look at something like that. The Selectmen decided that they will speak to the Treasurer and get back to Nealley. Nealley also inquired about who should take her place in the office when she has workshops, etc. to attend. The Selectmen agreed that she should see if Barbara Bush who filled in for Leslie would be available to do this.

Sandra Guptill and Chrissy Estes met with the Selectmen to discuss that she would like to increase her hourly rate and to change her cleaning business from her name to Chrissy's. Chairman Chandler stated that changing the name is the easier part. It was agreed that Chrissy would submit the monthly bills in her name and provide the town with her address and social security number. Guptill stated that she has worked for the town for twenty years and needs a raise. Selectman Garland replied that when she started working for us she charged \$30.00 per hour and now she is paid \$85.00 each time she cleans. Selectman Garland inquired as to how many hours it takes to clean the town hall. Guptill stated 2 hours for two people which would be 4 hours total. Selectman Garland inquired as to what they clean at the fire station. Guptill stated that they clean everything except the bays where the trucks are stored. Chairman Chandler mentioned that the problem is that we do our budgets at the beginning of the year and it is difficult to change amounts in the middle of the year. Chairman Chandler inquired if she had an amount in mind. Guptill replied \$10.00. Chairman Chandler stated that they will look at this and get back to them.

Fire Chief L. Patrick Roberts had sent a memo to the Selectmen in reference to an issue they are having with one of the scan card locks at the Glen Station and he would like to have a new lock installed and the cost with installation would be \$650.00. Selectman Garland suggested they go to the hardware store and purchase a key lock system for \$19.95. Chairman Chandler and Selectman Patch agreed to have the new \$650.00 scan lock installed. Selectman Garland disagreed with this decision.

Junior and Shirley Zepp (2GLENW-23-0) met with the Selectmen and requested to enter nonpublic session to discuss something that if spoken about in public could affect adversely the reputation of an individual per NH RSA 91-A: 3 II (c). Chairman Chandler made a motion at 04:40 PM to enter nonpublic session per NH RSA 91-A: 3 II (c). Selectman Garland seconded the motion. Motion carried unanimously. Chairman Chandler made a motion at 05:15 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Motion carried unanimously.

Selectman Garland made a motion at 05:20 PM to enter nonpublic session to discuss a request for aid under NH RSA 91-A: 3 II (c). Selectman Patch seconded the motion. Motion carried unanimously. Chairman Chandler made a motion at 05:45 PM to end the nonpublic session and to seal the minutes. Selectman Garland seconded the motion. Motion carried unanimously.

Police Chief Timothy Connifey stopped in and updated the Selectman on an incident that happened at the Glen Intersection. A vehicle hit a pole and the islands there and they will be following up with the subject later today. Selectman Patch replied that he did notice the curbing broken up and dirt all over the place by the Irving station. Connifey requested to enter nonpublic session as a follow up of the Zepp nonpublic session. Chairman Chandler made a motion at 06:00 PM to enter nonpublic session per NH RSA 91-A: 3 II (c). Selectman Patch seconded the motion. Motion carried unanimously. Selectman Garland made a motion at 06:15 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Motion carried unanimously.

A tentative purchase and sales agreement was signed by Selectmen Garland and Selectmen Patch for the property that is for sale that abuts the Glen cemetery. The agreement does include that the agreement is contingent upon receiving court approval to hold a special town meeting and contingent upon approving funds at said meeting.

Chairman Chandler discussed the following:

- 1.) Dana Clemons has written a letter to this office to try to figure out if the lot located at (5VILLG-GEO-90) can be sold or not as there is a letter in the file concerning septic that is confusing as to what can be done on the property. The lot is only .08 acres and has a small cabin on it. The Selectmen looked over the file and decided they needed clarification and requested that Lynn Jones, AA, contact

Rick Treiss of the NH Department of Environmental Services to take a look at the situation to see what he can determine.

- 2.) Chandler has been contacted that flowers that are being put on a grave are being removed by another family member. The Selectmen will check into this but they aren't sure what can be done about this sad situation.
- 3.) Chairman Chandler went over with the other selectmen the green area plans that John Lowell, General Manager of Attitash Ski Resort had dropped off. The Selectmen were ok with what was presented and will let Lowell know of their decision.

The Selectmen discussed getting together with the Jackson Selectmen and the directors of the Bartlett Jackson Ambulance service to hold a committee meeting. It was agreed to check to see if Jackson Selectmen would be available to meet at 03:30 PM on one of their regular scheduled meeting dates. An e-mail will be sent to them.

Brenda Medeiros, Sec. requested that the Selectmen take a look at the front steps at the town hall as the cement on the sides of them is falling off. The Selectmen looked at them and requested Medeiros to contact mason Scott Grant to ask him to look at them.

Selectman Garland is finding it difficult to make the Monday afternoon selectmen's meetings in the summer time. Winter is ok but summer is a problem for him as it is interfering with his job. He has requested that this be thought about and discussed further.

The Selectmen reviewed correspondence, building permits, signed letters and checks prior to and throughout the meeting.

Meeting adjourned at 06:40 PM.

Respectfully submitted,

Brenda Medeiros, Sec.