

Town of Bartlett Office of Selectmen

Selectmen's Meeting Minutes: Friday, September 2, 2016

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Visitors: None

Reporters: None

(Meeting was held today due to no meeting on 8/29/16 and the holiday on 9/5/16)

Meeting opened at 08:10 AM.

Selectman Hebert made a motion at 08:15 AM to enter nonpublic session for a personnel issue per NH RSA 91-A: 3 II (a). Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 08:35 AM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

Selectman Hebert made a motion at 08:38 AM to enter nonpublic session for a request for aid per NH RSA 91-A: 3 II (c). Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 09:00 AM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

The Selectmen had received from Engineer Burr Phillips two quotes for buying and installing the lighting at the transfer station. The first was for LED light version at a price of \$6,240 and the second was HID/Metal Halide version at \$4,550. The Selectmen agreed to go with the HID/Metal/Halide version and a telephone call was placed to Phillips informing him of their decision.

Chairman Chandler read a letter that had been received from Cambridge Trust in reference to a check for \$5,000.00 they had sent to the Town for perpetual care of the Burke lot at the Glen cemetery. The check had been given to the Trustee of the Trust Funds but has never been cashed. The Selectmen decided that the best thing to do is to call the Cambridge Trust and have them cancel the check and reissue a new one. Chairman Chandler stated that Bill Fabrizio who has recently become a Trustee is planning on holding a meeting. We may be down a trustee and have to appoint one as we have to have the Trustee's MS-9 and MS-10 reports to obtain the property tax rate.

Chairman Chandler also mentioned that yesterday was the last day that people had to sign an agreement that they were to pay their taxes by September 16th or the town takes their property for nonpayment of taxes. Now we have to decide how we want to handle the auction. Do we want to do it ourselves, have our attorney do it, or hire an auctioneer? Selectman Hebert wondered if an auctioneer is cheaper than an attorney. It was decided that we need to contact our attorney to see if he is interested in doing it.

The following items were reviewed by the Board:

1.) Seven Veterans Credits were reviewed and approved. Two are still under review and we have asked the NHDRA for guidance on them. One Elderly Exemption was reviewed and denied for exceeding the income/asset limit.

2.) Eight Building permits were reviewed and approved.

3.) Application was made to NHDRA for an extension of time for the filing of the MS-1 Summary of Inventory Form. Since we haven't worked out the details of the assessment update, we cannot file the MS-1 yet. A contract was signed with Avitar Associates for doing the assessment update but it will not be completed until 2017. Selectmen are meeting NHDRA representatives on September 12, 2016 to discuss the update again.

4.) Two letters were sent to properties for adding a shed without a permit and for sign violations.

5.) Three letters were sent to property owners who responded to the final letter of impending tax deed outlining the total amount due by the dates they indicated.

6.) Two Special Events licenses were granted.

7.) Selectmen signed checks, reviewed mail, and emails.

There being no further business Selectman Hebert made a motion at 09:50 AM to adjourn the meeting. Selectman Patch seconded the motion. Roll call vote was unanimous.

Respectfully submitted,

Brenda Medeiros, Sec.