

Town of Bartlett Office of Selectmen

Meeting Minutes: March 27, 2017

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Visitors: None

Reporters: None

Meeting opened at 03:35 PM.

Steven Steiner, Realtor, stopped by to let the Selectmen know that the stove has been removed from the illegal apartment at 156 Stanton Farm Road (5STLNG-B00-18) and he would like the property card to reflect that. He showed the Selectmen pictures he had on his telephone and the stove was sitting in the middle of the floor. Selectman Hebert commented that the stove was still in the apartment just not against the wall. Steiner assured him it would be removed. The Selectmen requested that he provide written documents and pictures that this was done. Lynn Jones, AA, stated that what is written on the property card is the history of the property and she can't remove the section on the illegal apartment. She will add to the card the updated information concerning the removal of the stove once all the documentation has been provided.

Lynn Jones, AA, informed the Selectmen that she had checked with legal counsel and as long as we have the requested data (names, addresses, values, house description, etc.) on our computer system in the format that Steiner wants we have to provide it to him. We can charge a reasonable fee and Jones, AA, stated that the Town of Conway charges \$50.00. Chairman Chandler commented that if we don't use the program why don't we just get rid of the program as he is uncomfortable releasing all of peoples' information? Jones replied that she doesn't use it but Avitar (our assessing firm) does and the information is public information. The Selectmen agreed to charge \$50.00 for the data. Selectman Hebert also mentioned that we should never let anyone bring in a USB device to use in our computer as that is when you could pick up a computer virus.

The Selectmen discussed the building permit application that was submitted for the Glen Ellis Campground (2RT302-37-L01). The Selectmen agreed that the campground needs to provide an elevation certificate as well as a floodplain permit. There is also a question concerning the zoning ordinance density and Jones, AA, will write a letter spelling out what it all means and what we need.

Police Chief Janet Champlin informed the Selectmen, who are the town health officers, that she had received a report of a residence in the town that may have bed bugs. The Selectmen will follow up on this report.

Police Chief Janet Champlin updated the Selectmen on the progress for the search for a new police chief which ends on April 3, 2017. We have received applications from Ohio, Connecticut, Rhode Island, and New Hampshire. She is starting to do background checks. Selectman Hebert requested that she provide the list of applicants to the Selectmen with her synopsis of each one.

Police Chief Janet Champlin mentioned that the annual icebar held at the Polecat Ski Club (1RT16A-189-R00) went well.

The Selectmen worked on the calculations for the raises for the staff which will take effect on April 7<sup>th</sup>.

The Selectmen signed checks, reviewed correspondence and building permits throughout the meeting.

There being no further business the meeting was adjourned at 04:45 PM.

Respectfully submitted,

Brenda Medeiros, Sec.