

Town of Bartlett Office of Selectmen

Meeting Minutes: March 23, 2015

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Reporters: None

Meeting opened at 03:30 PM.

Town Clerk/Tax Collector Cheryl Nealley introduced Susan Minasalli who has agreed to accept the position of Deputy Clerk/Tax Collector if it meets the approval of the Selectmen. The Selectmen agreed to hire her, but that she would need to have a background check done as she will be responsible for handling money. Nealley had checked into how this can be done. She stated that it can be done either by the Bartlett Police Department doing inked fingerprints that are sent in to the State. She was told that sometimes the inked prints don't come out well and the State returns them to be redone which can slow the process down. The other way she can have this done is at Conway Police Department where the fingerprints are done by an automated fingerprint identification system (AFIS) so you know automatically that they are ok and the background check can be done in a more timely fashion. Chairman Chandler inquired as to cost of using Conway Police Department. Nealley thought it was around \$25.00 but will check further with Conway PD. Selectman Hebert commented that he had read Minasalli's resume and that it looked good. It was agreed that Minasalli will be attending the trainings in Concord and also be training with Nealley.

A telephone call was placed to Ed Nolan, Consultant, re: clarification and finalization concerning the interviews on Thursday for hiring a Bartlett Police Chief. Chairman Chandler just wanted to make it clear that the Selectmen want the recommendation to come from the whole board. If Nolan doesn't agree with the board then the Selectmen want to know this. Selectman Hebert commented that they need all the facts. Nolan stated that each member on the board would review the resumes and applications. He will brief them on the interviews that he did with the references and each candidate will be asked twenty-five questions. Nolan will do up his report over the weekend and get back to the Selectmen on Monday. He will be available if needed.

Peter Kailey, owner of Sport Thoma (1RT016-263-L02) met with the Selectmen in reference to the addition he wants to add to his ski shop. Kailey has been to Ammonoosuc Survey and to the registry of deeds. He presented a map and showed as well as explained what he would like to do. The addition would be behind the existing building and there will be no additional employees as it would only be used for storage. The grandfathered existing building is totally within the front 115' setback. Chairman Chandler stated that the problem is that he doesn't meet the front setback requirement. The back of the building is dead on for the setback. Chairman Chandler commented that one of the stubs in the back was removed. Lynn Jones, AA commented that there is one there as they removed one but not the other. Kailey informed the Selectmen that the addition wouldn't extend to the wetland area. Chairman Chandler stated that he would violate the front setback and therefore we can't approve the permit

even if we wanted to. Selectman Patch reminded Kailey that the one time expansion had already been used when the building was replaced. Lynn Jones, AA, reminded him that he can't make the building more nonconforming than it already is. Kailey inquired if he was outside the 115' setback could he put the addition on. Lynn Jones, AA, reminded him that he also has to maintain the 50' side and back setbacks as well as the front setback. Chairman Chandler suggested that he have an as built done of the property so that they would have the exact measurements. Kailey stated that since the front setback is the issue that he will have it measured to see what is the distance from the center line of the road as perhaps the building wasn't built on the lot exactly as originally planned. Selectman Patch stated that if that doesn't work that he can submit his building permit application, the Selectmen would deny it and then he could go to the Zoning Board of Adjustment.

Selectman Hebert joined the VFW last year and someone has approached the VFW about having a wedding in the VFW building and he was wondering if they needed to apply for a special events license. Lynn Jones, AA, stated that they would probably at least need a permit of assembly. Chairman Chandler stated that he believes they should get a special events permit as depending upon the number of people there could be an issue with parking. Chairman Chandler explained that this permit helps keep the police department, fire department, and ambulance informed that something is happening. Chairman Chandler requested that Hebert find out how many people would be attending this event as that might make a difference in his answer. Chairman Chandler also mentioned that the VFW as well as the fire department have always obtained a special events permit for their turkey shoot and dinners.

Selectman Patch mentioned that Remax had five open house signs placed about the Glen area this past weekend and wondered if they had obtained a permit for these. Lynn Jones, AA, replied that they hadn't. Selectman Hebert inquired what is wrong with that. Chairman Chandler stated that it looks terrible. Selectman Patch commented that it isn't fair to the other realtors who have obtained permits. Lynn Jones, AA, read the ordinance that states that off-site open house real estate signs advertising open house activities occurring no more than three times annually per property and which are of three days or less in durations as follows: 1) They shall be no more than four square feet in size. 2) A building and use permit is required for each such sign. Jones stated the only way to keep track of the three times is by a permit. It was decided that a letter would be written to the realtor as the Selectmen have dealt with this same realtor violating the ordinance before.

Selectman Hebert and Selectman Patch had attended the Bartlett Jackson ambulance committee meeting held with Jackson Selectmen, Comstar, Sue Gaudette and Rick Murnik, directors of BJAS on March 18th. Selectman Hebert gave Chairman Chandler a copy of the literature he had obtained at the meeting. The literature explains the billing process that Comstar does. Comstar does have a 7% billing charge and has a good success rate for collecting money. Chairman Chandler will review the literature.

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The Selectmen signed checks, reviewed correspondence, and building permits as time permitted throughout the meeting.

Chairman Chandler made a motion at 05:20 PM to close the meeting so that the Selectmen could assist in the recounting of the ballots for a planning board member. Selectman Patch seconded the motion. Vote was taken. Vote was unanimous to adjourn at 05:20 PM.

Respectfully submitted,

Brenda Medeiros, Sec.