

Town of Bartlett Office of Selectmen

Meeting Minutes: 06-15-12

Attendance: Chairman Gene Chandler, Douglas Garland, David Patch

Reporters: None

Meeting opened at 08:35 AM.

Bob King, Emergency Director, and L. Patrick Roberts, Fire Chief, met with the Selectmen. King explained that they wanted to discuss sheltering in emergency situations. King was under the impression that the school is the shelter. Chairman Chandler stated that the school is the backup shelter and that the Glen Fire Station is the primary shelter. The fire station was originally built the way it is with the cot room, refrigerator, stove, generator, etc. for an emergency shelter. The school is backup in case of a town wide emergency. For example during tropical storm Irene there were only two people who needed to go to the school. Everyone else was at the Glen Fire Station. When people are cut off from one shelter they can use the other one or in case of a huge disaster both shelters would be used. King doesn't believe that the emergency command center and the shelter should be in the same location as you have kids running around along with dogs and rabbits. Chairman Chandler stated that perhaps we need to construct a door or have a designated area that is secured better. The Selectmen would be hard pressed as to why the Glen Station wouldn't be the primary location as in most of the time people only need a temporary over night stay. He also commented that he would have no problem telling people they can't bring their animals. Selectman Garland inquired if there is a full basement at the Glen Station that could be used. Roberts stated that there is. King commented that he and Roberts feel that we should also have other options available such as the town hall or the Glen church. Chairman Chandler stated that the Glen Station is to be used as the shelter and we should focus to make the best use of it. Roberts mentioned that they set up the command center in the training room. King stated that it was complete bedlam with the people in there hearing everything that was going on. Selectman Garland stated that these issues need to be addressed and perhaps we need to designate someone from the fire department or police department for control issues. Roberts stated that the three Selectmen, the Emergency Director, the Road Agent, the Fire Chief and the Health Officer all have to be in the building. Selectman Patch stated that he wouldn't be able to be there as he is sure he would be working to restore people's power. Selectman Garland stated that he would be staging in Bartlett Village for the people on that end of town. Chairman Chandler stated that during Irene that he had constant communication with Roberts and went to various sites checking on things and that worked out fine and that is what he would continue to do as it makes no sense to be just sitting in the building. He also reminded Roberts that the road agent would be out trying to do what he could to save roads, etc. Chairman Chandler stated that as long as there is a plan in place that most situations won't be that uncontrollable. King stated that with 30 people in the building the anxiety is high when they can hear everything that is going on. Chairman Chandler made a motion that the meeting room is not the emergency command room. Selectman Garland seconded the motion. Motion carried unanimously. King requested that it be moved to the BJ Ambulance office. Selectman Garland reminded King that the BJ Ambulance would also be part of the emergency disaster team

and perhaps we could work something out to share the room with them. Roberts stated that they need a place to put the white board. The Selectmen wondered why the white board couldn't be set up in the ambulance office or some other room in the building that has radio and telephone lines. King stated that there are only two telephone lines and perhaps we need another line. Chairman Chandler requested that they go back and figure out the best set up for the use of the building and bring their ideas back to the Selectmen and they will review them. Roberts suggested that perhaps if it is a situation where one or two people have lost power that the town could put them up in a motel for the night. Selectman Garland stated that there is a process that needs to happen when they open the school up as the last time Roberts and King put the janitor on standby the principal had not been informed. They need to ask Principal Voci or the school board how they want to handle this plan and find out how much of the school they want to open up. Chairman Chandler stated that one thing we need to do is to get more cots. We had applied for a grant to get some cots but were turned down. Selectman Garland stated that we could probably either store some cots in the Bartlett Village Station or the school. Selectman Patch suggested that perhaps if we checked with the American Red Cross that they may have some available. Selectman Garland inquired about blankets. Roberts stated that they do have some blankets and towels. King and Roberts are to come back to the Selectmen with plans for them to review to make the best use of the building.

Chet Hooper, New England Inn, (1RT16A-166-R00) met with the Selectmen to go over the following: 1.) He had received an invoice for services for Shawn Bergeron, Engineer, for an inspection and he doesn't know why he should pay it. Selectman Garland explained that Bergeron is the town's commercial building inspector. Hooper stated that the meeting was with the Fire Marshal and Fire Chief and there was no need for Bergeron to be there. Chairman Chandler stated that we will check this out further. 2.) Hooper stated that he had received a letter from the Fire Chief in reference to his sprinkler system and the Chief has requested a set of plans within 90 days for Bergeron to review and he isn't paying for that. Chairman Chandler stated you have to as he is our engineer. Hooper stated that he has his own engineer that will stamp the document and that is who he will pay. Selectman Garland stated that if it is a multiple dwelling that it has to be examined by our engineer. Selectman Garland explained that there is a liability issue for the town and they need to have the Fire Marshal sign off on the plan for the place of assembly and for the life safety codes. Hooper stated that whether God signed off, you could still get sued. Selectman Garland stated the engineer will defend and fight the battle for us. 3.) On July 7, 2009 building permit #5142 was pulled to redo the dining room and deck and he would like to have a copy of the inspection results. The Selectmen will see that he receives this information. 4.) Hooper stated that in 2008 when he sold the inn that a sprinkler system was to be put in and it has never been installed. He left \$85,000.00 with \$50,000.00 of it in escrow for this purpose. Hooper stated that a permit to occupy was not done in three years and he wants to know why it wasn't put in or why didn't the town shut them down for not having it installed. Selectman Garland inquired as to where the escrow money went and how could it be used for anything other than what it was put into escrow for. Hooper stated that he is looking for answers to

this and he will find them. Selectman Garland inquired if he knew the sprinkler system wasn't installed when he went ahead and repurchased the property. Hooper stated that he did. Selectman Garland stated that we weren't aware that the system wasn't installed but we need to go forward. Hooper stated that the last occupancy permit was in 2008 and that the building should have been shut down. Chairman Chandler inquired just what he wants us to do about it now as we have given him permission to operate for six months while things are being worked out. Selectman Garland stated thank God nothing happened and that we must go forward from here as we didn't know it wasn't in compliance. We will check further to see just who dropped the ball on this. Hooper once again stated that the guy should have been shut down.

Selectman Garland stepped down from the meeting and a telephone call was placed to the town attorney for a legal issue.

The Selectmen reviewed correspondence, building permits, signed letters and checks prior to and throughout the meeting.

Meeting adjourned at 11:00 AM.

Respectfully submitted,

Brenda Medeiros, Sec.