

Town of Bartlett Office of Selectmen

Meeting Minutes: July 18, 2016

Attendance: David Patch, Jonathan Hebert

Absent: Gene Chandler

Visitors: Ray Mitchell (arrived at 04:00 PM)

Reporters: None

Meeting Opened at 03:30 PM.

Roger Lemay of 1069 US Route 302 (3RT302-285-L00) stopped in to let the Selectmen know that he believes the planning board may issue a waiver for three houses on one driveway and the State will give him a driveway permit. The question is will the Selectmen give him a building permit. Selectman Patch stated that if the planning board gives him the waiver he doesn't see why we wouldn't give him a permit. Lemay stated that he was having Wesley Smith of Thorne Surveys, his surveyor; attend the August planning board meeting to answer any questions they may have. Selectman Patch stated that this would be a first for him if the planning board issues the waiver. Selectman Hebert commented that he will do some reading up and process this as he has not seen this before. Selectmen agreed he would have to complete the process before they can decide whether to approve his permit.

Adam Quagliaroli met with the Selectmen in reference to the Oak Ridge Cabins located at 1255 US Route 302 (5VILLG-MAI-150). He has some old plans that he had obtained from the owner which shows the 10 cabins, trailer and store. He is wondering if the septic system is grandfathered. He also wanted to know if there is draft architectural guidelines that he needs to comply with. Selectman Hebert stated that we have no architecture rules. Selectman Hebert commented that he needs to go through the application process and see what is approved. Selectman Patch stated that the Selectmen are here to enforce the Bartlett Zoning Ordinance. Quagliaroli stated that he understood. Quagliaroli showed and discussed with the Selectmen the plans he has. He stated that there are 10 cabins and at least five of the cabins people live in them at least six months at a time but he isn't sure what they have for septic systems as it may be 55 gallon drums, so are these grandfathered or does he have to have new septic systems installed. Lynn Jones, AA, stated that NH Department of Environmental Service (DES) has changed some of their rules regarding commercial systems and she isn't sure if he has to have the system designed but not installed. She suggested that he check with a septic designer or Rick Treiss of DES. (His number and email were given to Quagliaroli) Jones also mentioned that part of the problem may be that the cabins have kitchens installed that they have never got approval for so don't assume they are approved. There is a question concerning the minimum land area requirement being met. Quagliaroli commented that he can't afford to install new septic systems. He does know that there is a septic system for the trailer, bathrooms, etc. that was approved in 2002. Jones informed him that septic systems are approved for four years and you can get them reapproved. Jones let him know that he can check on the State DES web site to check out information on the existing septic systems. Quagliaroli inquired if there were any other issues. Selectman Patch stated that they would have to see what has been approved as what is in black and white is what we have to go by and he needs to prepare a plan and permit for what he wants to do. Selectman Hebert commented that it would be nice to see it up and running again and good luck as we hope it all falls together for you.

Police Chief Janet Champlin met with the Selectmen to give them updates on the following:

1.) Officer Chapman and Officer MacMillan did a drug arrest the other night. There will be a press release sent to the Conway Daily Sun. In the mean time the vehicle was seized and they have applied for a search warrant. Selectman Hebert questioned where the vehicle was and what is the process.

Does Conway PD do anything to the vehicle, like take inventory, etc? Champlin stated that they do nothing to it and that the car is in one of the bays at Conway Police Department. It is all sealed up and after the search has been done it will be placed in their parking lot where there are surveillance cameras. Champlin informed the Selectmen that she is working on updating the inventory policy.

2.) Chief Champlin and Sec. Betsy Rand have been working on trying to find information on the Drug Escrow Account. Champlin would like to purchase new gun belts for the officers so that they would all match and have the latest equipment. Selectman Hebert reminded her that there are rules of disbursement for this money and depending on where the money came from there are different rules. Selectman Hebert suggested that she check with the attorney generals office.

3.) Chief Champlin donated to the town some shelving for the evidence room.

4.) The police department has received some nice letters from people in town.

5.) The department has covered a couple of serious accidents.

6.) Champlin had the NH Electric Company do an audit of the town hall building and they have submitted a proposal to upgrade the lighting. It would cost some money in the beginning but it should save money in the long run. Selectman Patch stated that they would have to possibly look at that for next year's budget.

Chief Champlin requested to enter nonpublic session for a personnel matter.

Selectman Hebert made a motion at 04:20 PM to enter nonpublic session for a personnel issue per NH RSA 91-A: II (a). Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 04:30 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

Selectman Hebert made a motion at 04:32 PM to enter nonpublic session to discuss a second personnel issue with Police Chief Champlin per NH RSA 91-A:II (a). Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 04:40 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

Representatives of Storyland, Chris Marchioni and Eric Dziedzic met with the Selectmen in reference to a change of use permit application for the former Heritage House building to now be an aquarium. Selectman Patch informed them that they were missing some information on their application such as the setbacks for the covered walk way and the septic calculations since they are having a cafeteria inside. Marchioni stated that they would be using paper products. Dziedzic stated that they would put together a formula. Selectman Hebert inquired as to where their closest competition would be. Dziedzic replied Boothbay, Maine. Dziedzic explained that the children would be able to touch everything and this should be very educational. Lynn Jones, AA, stated that she isn't sure if this falls under the category of a museum or maybe a multi-function facility as there is nothing specific for aquarium. Selectman Hebert stated that he would be fine with either of those but if we can't find a definition that they can go to the Zoning Board of Adjustment (ZBA). Lynn Jones, AA, stated that they can go to the Planning Board and ask them to change the ordinance to include aquariums. This would have to be a warrant article that would be voted on at town meeting in March 2017. Dziedzic stated that when they started looking at doing this it was a 2017 construction and 2018 opening but now they have decided to do it as soon as possible. Selectman Patch commented that he thinks this would fall under a cultural activity. Marchioni also assured the Selectmen that it won't make any more noise than Storyland does now.

Selectman Hebert requested that they complete the application form and that we would go from there. Lynn Jones, AA, stated that they may also fall under site plan review and Marchioni is very familiar with that so it shouldn't be a big problem.

The Selectmen signed checks, reviewed correspondence and building permits throughout the meeting.

Selectman Hebert made a motion at 05:10 PM to adjourn the meeting. Selectman Patch seconded the motion. Roll call vote was unanimous.

Respectfully submitted,

Brenda Medeiros, Sec.