

Town of Bartlett Office of Selectmen

Meeting Minutes: Selectmen's Meeting – Monday, May 16, 2016

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Visitors: William Ballou, Raymond Mitchell

Reporters: None

Meeting opened at 03:35 PM.

Lynn Jones, AA, discussed with the Selectmen the submitted septic plan for the Lodge Church to be located at 14 Intervale Lane (1INTVL-3A-0) as the plans don't include the Church. Selectman Hebert commented that they only had to have a plan done up in case the present system failed. Chairman Chandler commented that the plans submitted need to reflect the Church. Selectman Patch suggested that we write to Ammonoosuc Survey requesting a letter from them to verify the potential usage. The Selectmen agreed to this.

Carol Berwick who is a renter at 1226 US Route 302 (5VILLG-MAI-20) met with the Selectmen to see if it was ok to put up a swing set as well as an above ground swimming pool for her three year old granddaughter. Chairman Chandler stated that the swing set was ok but the pool may be a problem. Selectman Hebert inquired as to the size of the pool. Berwick replied 14' round. Lynn Jones, AA, inquired if there would be any decking. Berwick replied no as they don't want her granddaughter to be able to climb into the pool without adult supervision. Chairman Chandler explained that the issue is that the lot is in the floodplain. Lynn Jones, AA, also reminded everyone that the pool by the Bartlett Zoning Ordinance standards is considered a structure. Chairman Chandler stated that the set backs aren't an issue, it is the property being in the floodplain that is the problem. Selectman Hebert suggested she submit her application showing where she wants to put the pool. Berwick commented that she did look on the FEMA web site but didn't have much luck finding out the information concerning the floodplain. The only flooding they have had issues with is the beavers building their dams in the brook and she has been working on tearing the beaver dam down. Berwick was given a detached building permit application, floodplain information, and activity in the floodplain application as well as a copy of the Bartlett Zoning Ordinance. Chairman Chandler did remind her that the owner of the property is the one who has to sign everything. Chairman Chandler stated that he wasn't sure if she needed to get an engineer to shoot the floodplain elevations in the section of the property that she wants to use. Lynn Jones, AA, suggested that she might want to inquire from the owner of the property if that had already been done.

Selectman Hebert addressed a letter received by William Ballou concerning the lack of transparency or openness at the meetings as not all items on the agenda are identified matters to be considered at the meeting. Selectman Hebert would also like to change the format and to revisit the way it is done so people in the audience can understand the meeting. Chairman Chandler will try reading more of the items out loud but he doesn't believe that when we are sending a letter to someone that until the person receives the letter that the public should know what the letter says before the recipient does. It was agreed that all items shouldn't be done in public but Selectman Chandler will try to keep the visitors more informed.

Tax Collector, Cheryl Nealley, presented to the Selectmen a list of the tax deeded properties for 2012 that she requested they review. Any properties that the Selectmen don't want to take she needs a waiver signed for. When she started the process the town was owed around \$900,000.00 and now she is down to around \$400,000.00. Selectman Patch commented that this is 2012 and back. Nealley confirmed that it was. Selectman Hebert inquired if the time share units were problematic. Nealley replied no.

However, the Selectmen would like to know information on the association fees, rental programs, etc. for the Grand Summit. Chairman Chandler thanked Nealley for all the hard work that she has done on this and in getting us all caught up.

Brian Lombard, P.E. Railroad Operations Engineer for the NH Department of Transportation met with the Selectmen and presented them with informational packets for the State of NH Roundhouse (5VILLG-MAI-RRR). They would like to obtain permission from the town to place a driveway off of Grove Street as the only other access would be off US Route 302 by the railroad tracks. The back portion of Grove Street would be the least offensive. They would install a gate on the driveway off of Grove Street. He has walked the property and no other location would work. The Roundhouse Preservation Committee, as they receive funding, will be replacing the back wall of the Roundhouse and doing other structural repairs. They hope to open it as a museum one day but that will be years from now and even that would be seasonal and only be a slight increase in traffic. Chairman Chandler stated that this is going to require some thinking as you can't go through a residential area to get to a commercial one. Selectman Hebert stated that he would like to see the access more on Route 302. Chairman Chandler commented that if we say no the State may do it anyway. Lombard stated that he would like to get the town's thoughts and Grove Street is the only spot that would work. Chairman Chandler requested that he let the Selectmen discuss this further and try to figure this out and we would let him know. Lombard also mentioned that he is not concerned with the length of the driveway but is trying to do the best for the homeowners.

Lombard would also like to come back to see the Selectmen to talk about the Cobb Farm Road RR crossing. They would hope to fix it like they did the crossing on Rolling Ridge road. Lombard stated that the planks are starting to deteriorate. Chairman Chandler stated that we would take a look at it but anything they will pay for we are ok with.

David Shedd met with the Selectmen in reference to the replacement of the town hall basement door and doing work at the town garage. He doesn't have an issue with the door but he doesn't care to do the garage roof as the moss growing on the roof makes him a little nervous. The Selectmen instructed him to go ahead with the door and repairs to the basement windows.

Shedd mentioned that he is going to be putting an addition on his house. He is also still working on building his garage. Chairman Chandler reminded him that he needs to renew his building permit for the garage. Lynn Jones, AA, did inform him that once something is under construction that the assessors put a note on the property card and it is reviewed every year until it is completed. Shedd will be renewing his permit for the garage and submitting a new building permit application for the addition to his house.

Chairman Chandler mentioned that the Selectmen need to review the fees that are being charged for items like a permit to occupy as we only collect \$1.00 at this time. It was discovered that the fees haven't changed since January 2003. It was decided that they would review all of the fees. Selectman Hebert commented that we just can't raise them without a public hearing. Chairman Chandler stated that we will announce it after we have reviewed what changes we want to make.

Chairman Chandler stated that we have received a quote of \$39,000.00 from PRIMEX for liability insurance. We had budgeted \$46,000.00 so this is good news. There will also be a reduction in workers comp payments as well. Selectman Hebert commented that he has always had positive interactions with PRIMEX. Selectman Hebert inquired if the Town of Jackson is going with them. Chairman Chandler replied that he didn't know what they are doing.

The Selectmen received a letter from North Conway Water Precinct concerning the approved repairs to the Skyline Drive road. It was decided to leave a copy for the road agent to review.

Selectman Hebert mentioned that the highway garage now has internet. There was an issue with setting up the e-mail but that has been resolved now.

(Selectmen were starting at 05:15 PM to enter nonpublic session but discovered it wasn't all nonpublic so came right back out of it until later in the meeting).

Transfer Station Manager, Earle Fernald, met with the Selectmen to let them know that he isn't sure what they want to do with the backhoe as there are major problems with it and he isn't sure if they want to spend any money on it. The tires have more plugs in them than tire left, the seals in the pistons are gone, the hydraulic lines need to be replaced and the cab leaks. The bushings in the boom are starting to be oblong so the boom just automatically goes down and he is afraid it will fall off. Selectman Patch inquired if he is thinking of replacing the backhoe. Fernald stated that it is going to cost a lot of money to fix it. Selectman Hebert inquired about a replacement cost. Fernald stated that he wouldn't want to go new as the machine is used in the metal pile, furniture pile, leaf pile, etc. Fernald also mentioned that there is only one tooth in the claw as the rest won't stay in. The Selectmen will have to figure out the best way to solve the backhoe issues. Perhaps we can lease one until we can buy one. We will also check with the Town of Jackson to see if they have funds for this that we could reimburse them for since we haven't budgeted for this purchase for this year. Fernald inquired as to when the new improvements for the transfer station would be started. Chairman Chandler explained that right now finding a meeting time for both towns is the issue. Fernald stated that one of the Jackson Selectman had given him a copy of the proposed plan. Fernald inquired if they were planning on moving the ramps. Selectman Hebert replied yes. Fernald stated that if the box trailer was to sit on the ground that it would eliminate one piece of the ramp as right now the ramp tilts when they are doing electronics. Chairman Chandler mentioned that part of the plan is to buy more containers. Chairman Chandler requested that Fernald write up what we need to do initially. Fernald stated that one thing is that they need a 40' construction trailer. Fernald would like to see the area in front of the construction container built up with gravel that tapers down making a lip to prevent anyone from backing into the construction container. Chairman Chandler stated that we would have the Bartlett Road Agent take a look at it and see what could be done. Fernald also mentioned that sometimes they have an issue that the Jackson highway department only plows up and around the building and doesn't very often do the roadway from the metal pile. They do it when asked but not as a normal plow job. Chairman Chandler stated that we can tell them where to plow.

Selectman Hebert made a motion at 5:30 PM to enter nonpublic session per NH RSA 91-A: 3 II (a) for a personnel matter. Chairman Chandler seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 05:45 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

The Selectmen signed checks, reviewed correspondence and building permits throughout the meeting.

There being no further business the meeting was adjourned at 05:50 PM.

Respectfully submitted,

Brenda Medeiros, Sec.