

Town of Bartlett Office of Selectmen

Meeting Minutes: Selectmen's Meeting – Monday, May 2, 2016

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Visitors: Ray Mitchell (arrived at 04:00 PM)

Reporters: None

Meeting opened at 03:30 PM.

Police Chief Janet Champlin met with the Selectmen and discussed the following;

- 1.) She has done up a shift activity log procedure for the police officers. She requested that the Selectmen review it and if it meets their approval to sign this procedure.
- 2.) She also had received a nice thank you note from a resident thanking the police department for doing patrol on Washington Street/Wildview Avenue.
- 3.) Champlin inquired if the Selectmen had considered possibly saving money with LED lights. She has been told that there is a rebate program that is available.

Selectman Patch stated that he isn't sure but he doesn't believe this is a single retrofit. Champlin will do more research on this program.

Henry Sadler stopped in to speak to the Selectmen in reference to his Hemlock Road property (1INTHI-15-0). He has had the property for many years and it originally was two lots which he combined to make one lot. The property next to him used to be just a path but is now been built up and is known as Woody Lane. He would like to sell his property but unfortunately there is a trench down the side of Woody Lane that goes into a pipe which drains onto his property. Chairman Chandler inquired if this is vacant land. Sadler replied that it is. Chairman Chandler stated that we would have the road agent take a look at the situation but he wanted to remind him that Woody Lane is a private road. Chairman Chandler inquired if his property fronts on Hemlock Road. Sadler replied that it does. Chairman Chandler noted that he sees that Sadler has had a septic design drawn up and he reminded Sadler that they do expire so he may want to be aware of this as it is easier to do a renewal than have a whole new design done up. The Selectmen will have the road agent check out the water drainage issue.

Paul Pagliarulo of #4 Beechwoods (1RT16A-218-H04) met with the Selectmen in reference to adding a 10'x 22' deck on the side of his building. Chairman Chandler stated that he will need to do another building permit application for the deck. Selectman Patch inquired if the deck was going on the side of the house. Pagliarulo replied that it was. A building permit application was given to him.

The Selectmen had received an e-mail from Peter Gagne concerning the former town dump as there is debris that is eroding into the Saco River. Chairman Chandler mentioned that the dump closed years ago and was never owned by the town and that the landowner is the one who closed the dump. Selectman Hebert mentioned that this is a health hazard. Selectman Patch stated that we could have DES look at this. Chairman Chandler suggested that we write a letter to the land owner and go from there. The Selectmen all agreed that is what would be done.

The Town received paper work that The Federal Emergency Management Agency (FEMA) has approved the application for the update of the Town of Bartlett & Hart's Location Multi-Jurisdiction Hazard Mitigation Plan. They had enclosed the grant agreement for the community to enter into with the State of New Hampshire through the Federal Fiscal Year 2015 Pre-Disaster Mitigation (PDM)

Grant Program. This grant will assist us with the update of the Multi-Jurisdiction Local Hazard Mitigation Plan. Our current plan is due to expire on 04/30/17. Selectman Hebert inquired how we are paying for this. Chairman Chandler stated that he would figure that out. Motion was made by Patch, seconded by Chandler for the Town of Bartlett Board of Selectmen to accept the terms of the Pre-Disaster Mitigation Grant as presented in the amount of \$8000.00 for the update of April 30, 2017. Chandler and Patch were in favor. Furthermore, the Board acknowledges that the total cost of this project will be \$8000.00, in which the Town will be responsible for a 25% match (\$2000.00).

Chairman Chandler and Selectman Patch signed the grant agreement.

Scott Grant, School Board Member, stopped in to say thank you to the highway department for the great job they did plowing the school yard. He also mentioned that the School Board would like to see the Selectmen join them in their meetings. Grant informed the Selectmen that the School Board voted 5-0 to not have Jackson preschool join Bartlett. This was voted down on principle and they didn't have enough information. Grant also mentioned that SAU 9 had received some grant money towards integrated preschool such as ages 2-5 with learning disabilities. Grant stated that each individual board in each individual town would have to make the decision so the people would have to come back to the Bartlett board again for another vote. Chairman Chandler inquired as to why the principal at Bartlett School was still pushing for this. Grant stated he didn't know. Grant also mentioned that preschool can be a misused day care.

Grant inquired if the access to the Pelletier property (1RT016-172-L00) was thru the Woodland Pines development. Chairman Chandler replied that it is. Selectman Patch commented that it is the same as for F.X.Lyons.

Grant mentioned that the library can come to the school and they are set to do the improvements but the library is dragging their feet. Grant stated that the library will have its own entrance and new lights. Grant also mentioned that they will be doing some changes to the parking lot in front of the library. Chairman Chandler suggested that they have the road agent take a look at it for plowing purposes.

Grant mentioned that concerning the paving that the more you purchase the cheaper it is. Selectman Patch commented that he believes that the road agent has checked with companies such as Carroll, GMI and Pike Industries.

Chairman Chandler inquired as to who takes care of the generator at the school. Grant stated that the head of maintenance, Gary Allen, checks it on a regular basis. They did have a fuel filter problem but this is fixed now.

Stefan Karnopp of 14 Intervale Lane (1INTHI-3A-0) brought in the updated septic design from Ammonoosuc Survey that went with his previously submitted application for the Lodge Church. Karnopp also submitted his application for an oval sign at the location. The Selectmen reviewed his paperwork and informed him he was all set now.

Linda Bernard of Bart's Deli & General Store (5VILLG-MAI-250A) dropped off paper work in regards to enclosing the existing deck to be used for storage of product and to put an ice cream take out window and seasonal menu board at her location. There would be no change to the current footage or change to the green space area. The Selectmen reviewed her request and didn't see any obvious problems so they instructed Brenda Medeiros, Sec. to send her a change of use permit application.

Earle Fernald, Manager of the Transfer Station has reported that Rick Valladares of Valladares Transportation and Repair has looked at the skid steer and believes the issue is the timing; however, he needs to take it to his shop to check this out further. Chairman Chandler requested that we obtain a rough ball park figure on the cost to do the repairs and approximately how long would it take to do them. He also wondered if the repairs could be done on a Wednesday/Thursday when the transfer station is closed so that we don't have the added expense of renting a skid steer. The Selectmen requested Brenda Medeiros, Sec. to contact Fernald and have him ask the above questions.

The Selectmen received a complaint concerning a lot of garbage/trash outside at 12 Scenic Vista Lane. A letter was sent to the property owner at 12 Scenic Vista Lane instructing them to clean this up ASAP. This is the second request that the Selectmen have sent them.

The Selectmen signed checks, reviewed correspondence and building permits throughout the meeting. There being no further business the meeting was adjourned at 05:00 PM.

Respectfully submitted,

Brenda Medeiros, Sec.