

Town of Bartlett Office of Selectmen

Meeting Minutes: April 25, 2016

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Visitors: Erik Corbett, Ray Mitchell (arrived 04:10 PM)

Reporters: None present

Meeting opened at 03:30 PM.

Police Chief Janet Champlin met with the Selectmen to update them on the following:

- 1.) Officer Michael Chapman graduated from the NH Police Standards and Training on Friday the 22<sup>nd</sup> of April 2016 and will start working full time tomorrow, April 26<sup>th</sup>.
- 2.) She has sent out letters for applications to be submitted for the position of Sergeant. She will be doing the interviews on May 16<sup>th</sup> and is in hopes to promote one of her present officers to this position. She will be only offering this to the present staff so there will be no increase to her payroll.
- 3.) She has received a few applicants for the vacant full time position on the police department. Selectman Hebert inquired if she has received any applicants that are certified. She stated that she has one certified officer who has shown an interest but has not submitted a resume yet. Selectman Hebert commented that he is not opposed to sending someone to the academy. Champlin also stated that some are local people and some have military experience. The closing to submit the job applications is May 20<sup>th</sup>.
- 4.) Champlin informed the Selectmen that there was a camp fire incident behind the Dairy Queen. People from Canada were illegally camping. Champlin also mentioned that there is a high code for fires. Selectman Hebert inquired how do people know this information. It was suggested that people should check with the fire department, go on the web site for the Saco River Ranger station, check our web site, and listen to the radio or TV. It has also been posted in public places around town.
- 5.) Chairman Chandler inquired if everything was all set with the Reach the Beach Relay. Champlin stated that she has had discussions with them and they will hire two traffic control officers. Chairman Chandler inquired how they determine who can work the detail. Champlin stated that if her own schedule is filled that she offers it to her officers first and if they aren't available they will offer it to an outside agency.

Stefan Karnopp of 14 Intervale Lane (1INTVL-3A-0) is trying to gather the information requested from the Selectmen for his building permit for the Lodge Church. He has spoken to Rick Treiss of the NH Environmental Services concerning the septic requirements. He has also spoken to Ammonoosuc Survey concerning the distance he is from the Saco River and he figures he is about 2024' from the Saco. Chairman Chandler inquired how far he is from the East Branch River. Karnopp replied quite a ways. Chairman Chandler informed Karnopp that he needs to have an updated septic design drawn up but it doesn't need to be installed. Karnopp inquired of the size. Chairman Chandler stated that the designer will guide him on what he needs. Karnopp inquired about the life safety and building code requirements. Chairman Chandler stated that now that Karnopp has signed a contract with Bergeron Technical Services that he can contact them and they will arrange a date and time to do the building inspection. Karnopp inquired about the parking space requirement as he has measured other places around town and they vary in dimensions. Lynn Jones, AA, stated that he has to have 200sf per space and how you arrive at those is up to him. (Spencer Supry from the Lodge Church) arrived at the meeting) Karnopp stated that at the present time that they have no signs. Selectman Hebert inquired if he had an opportunity to read the town sign ordinance.

Karnopp replied that he had and the sign won't be any bigger than what the prior sign was. Chairman Chandler stated that things look ok but to hold off until they could look at it more thoroughly.

Fire Chief L. Pat Roberts met with the Selectmen concerning his pay increase. He had received a letter stating that he would receive a 2% increase but he has calculated it out and he only received a 1.79% increase. Chairman Chandler instructed Brenda Medeiros, Sec., to research this and get back to the Selectmen with the results.

Fire Chief L. Pat Roberts requested to enter nonpublic session per NH RSA 91-A: 3 II (a). Selectman Hebert made a motion at 04:17 PM to enter nonpublic session per NH RSA 91-A: 3 II (a). Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 04:35 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

Fire Chief L. Pat Roberts also brought in papers for the Selectmen to sign in reference to appointing Deputy Forest Fire Wardens and Issuing Agents. Roberts has recommended the following:

L. Patrick Roberts – Forest Fire Warden

Bruce Bennett – Deputy Forest Fire Warden

Travis Chick- Deputy Forest Fire Warden

Peter Villaume – Deputy Forest Fire Warden

James P. Langdon, Jr. – Deputy Forest Fire Warden

Clayton Smith – Deputy Forest Fire Warden

Joseph Orsino – Deputy Forest Fire Warden

Issuing Agent – Patch's Markets, Inc.

The Selectmen signed the appointment forms.

Fire Chief Roberts also mentioned that he is very concerned about how dry it is as he has never seen anything like this. It was also decided that he would put a sign out by the road concerning the high fire danger. He also mentioned that people can go on the State web site to check the fire danger as well as it is on WMUR news.

Selectman Hebert made a motion at 04:40 PM to enter nonpublic session per NH RSA 91-A-3 II (c). Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 04:55 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

Robert Moschetto of 104 Alpstrausse (1ALPEN-44-0) stopped by the meeting to let the Selectmen know that he had finished up his septic system work, had done hydro seeding which he had agreed to do and wanted to know what and when the town was going to do their portion of the work in the area. Chairman Chandler stated that they would check with the road agent to see what his plans were and when he was going to do them. Moschetto wanted to know what the next step was. Chairman Chandler stated that we would call him. Selectman Hebert inquired what he did with the crowning of the road. Moschetto stated that he seeded it in. Moschetto mentioned the access road and wanted to know how much can we flatten it out. Chairman Chandler stated that the road agent and the LBWP superintendent have to get together to figure that out as we can't interfere with the water lines.

Moschetto stated that the trenches are no longer there. Selectman Patch inquired if he had put the water bars back in. Moschetto stated that he didn't have a plan so didn't do it so there is no place for the water to go. Chairman Chandler stated that this project will be a top priority and he will find out what the road agent's plans are. Moschetto commented that there is now exposure and it is just a different drainage problem than it was before.

Selectman Hebert made a motion at 05:20 PM to enter nonpublic session per NH RSA 91-A: 3 II (c). Selectman Patch seconded the motion. Roll call vote was unanimous.

Selectman Hebert made a motion at 05:30 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

Road Agent, Travis Chick, had requested to have internet installed at the highway garage to make it easier for him to receive quotes and other necessary equipment information. Selectman Hebert stated that he wouldn't be able to connect to the town halls internet because of the metal garage. The Selectmen were ok with him contacting Time Warner and getting internet. Chick had also inquired if he could order the replacement truck tailgate that was damaged. The Selectmen gave him the ok to order this.

The Selectmen signed checks, reviewed correspondence and building permits throughout the meeting. There being no further business the meeting was adjourned at 06:10 PM.

Respectfully submitted,

Brenda Medeiros, Sec.