

Town of Bartlett Office of Selectmen

Meeting Minutes: November 28, 2016

Attendance: Chairman Gene Chandler, David Patch, Jonathan Hebert

Visitors: Ray Mitchell, Scott Grant, Roger Labbe (To observe opening of the bids)

Reporters: None

Meeting opened at 03:30 PM.

Chairman Chandler opened the bids for the 1980 Ford Fire Tank Truck.

The bid results were as follows:

1.) Mark Day - \$503.00

2.) Roger Labbe - \$751.00

Chairman Chandler made a motion to award the bid to Roger Labbe. Selectman Patch seconded the motion. All in favor motion carried unanimously.

Scott Grant, School Board Member, stopped by the meeting and inquired if the Selectmen had any comments/complaints for the school board. No one did. Grant went on to say that they have been working on the preliminary numbers for next years school budget. Special Education is up by approximately \$350,000.00. They have been working on the budget, teachers contract and been checking into security and technology. There will be between a 2 to 3 % increase in the budget but that should go back down next year. Grant also mentioned that the school board appreciates the things the town does for them, such as allowing the buses to be parked at the town garage, plowing/sanding the school yard, etc.

Grant also informed the Selectmen that he attended the hazardous mitigation plan update meeting and the one complaint that he has is that there is no Bartlett road plans on paper which shows culverts, drainage, etc. He realizes that some culverts are town maintained and some are maintained by the home owner but they need to be checked and cleaned out every year. Selectman Hebert commented that the concern is flooding and how to make the situation better. We need a road plan and maintenance plan. Grant stated that a road plan wouldn't cost anything except time and he would like to see a map of each road with the culverts marked out. He would also like to see the culverts cleaned out once or twice a year. Chairman Chandler commented that he is not opposed to keeping the culverts cleaned out but a 15" culvert isn't going to cause much damage. Selectman Hebert requested clarification as to whose responsibility it is to clean out the culverts on private roads that join into town roads. Chairman Chandler replied that it is the home owner's responsibility to clean them out as well as replace them if needed.

Aaron Colaluca (Smithfield Plumbing- 49 NH RT 16/302-1RT016-23-L00) met with the Selectmen for guidance on whether it would be possible for him to build onto his present building. He doesn't want to spend ten-fifteen thousand for engineering only to get shot down by the town. Chairman Chandler stated that he needs to submit a building permit so they can determine what he wants to do and if he needs to go to the planning board for site plan review. Selectman Patch stated that we need to see the set backs, the septic plans, and the height of the building. Colaluca also inquired about the old restaurant building/bike shop that is on the property that he plans on removing. He wanted to know if he could leave it up while he was building the new building as until he has the replacement he wouldn't have anywhere to store his supplies. Chairman Chandler replied that he wouldn't be able to move into the new building until the old building is removed as he can't have use of both buildings at the same time.

Selectman Hebert mentioned that there is an a-frame sign hanging from his main sign which is not allowed and needs to be removed. Colaluca will see that it is removed.

Selectman Hebert also stated that there is a garage out back of the building which there is no permit for. Colaluca stated that it has been there for five years and he is taking it down as it is a Canadian garage which is falling down. He is planning on removing everything on that side of the building. Colaluca will make out the building permit and we will go from there.

Chairman Chandler would like to pay the first installment of \$3000.00 for the Hazard Mitigation Plan update. He feels this would be nice to do as it is being done by an independent person. The money can come out of the planning board's budget and we had to start the project this year or we wouldn't have met the grant deadline and therefore been unable to obtain the grant money for it. Selectman Hebert stated that his hang up on this is that it wasn't appropriated for so do we have the authority to spend the money. Chairman Chandler stated that as long as we don't overspend the bottom line of the budget that the Selectmen are authorized to spend the money. Chairman Chandler made a motion to pay the \$3000.00. Selectman Patch seconded the motion. Selectman Hebert stated that it is well needed but he is voting no on a technicality basis. With a two to one vote, the invoice will be paid next week.

Police Chief Janet Champlin and Officer Ian MacMillan met with the Selectmen and updated them on the following:

1.) Officer MacMillan had a subject that overdosed last night. The subject was given narcan but it was not given to him by the police department or the BJ ambulance personnel. The subject was arrested for endangering the welfare of a child and DCYF has been notified. Chairman Chandler inquired as to why we don't start charging the owners of the property as well. Chief Champlin replied that there is a nuisance house arrest that can be done for the property owner. Selectman Hebert suggested she speak to Wolfeboro police department as they have done this in the past. Ray Mitchell stated that he is connected with the Child Advocacy program so is familiar with this type of thing.

2.) There has been a rash of burglaries in the area and the police are looking at some subjects.

3.) The officers have completed the use of force training and they are now participating in the county wide training which is working out well and puts everyone on the same level.

4.) On Wednesday the 30th of November oral boards for the patrol officer position will be held.

There are six candidates and the interview panel will consist of Chief Champlin, Bartlett PD Sgt Jamie Sheehy, Carroll County Deputy Lt. Rich Young and Sandwich PD Sgt. Sean Varney.

5.) Chief Champlin inquired about purchase orders that had been previously submitted by her that she hasn't received back. The purchase orders were reviewed and the Selectmen approved the purchase of 3 second chance extra apex carriers, Lenova laptop, laptop docking station, 7 PDU shirts, pair of PDU pants, and a new desk top computer without the Carbonite backup system. Selectman Hebert would prefer they do regular backups and store the disks in a different building because of the sensitive nature of the police records. It was decided that more research needs to be done on Carbonite. Colaluca interjected that he has this type of cloud server and you get what you pay for. It is as safe as you want it to be. Selectman Hebert would like the Chief to check with Karen Lamb of the State IMC program and see what her feelings are on this.

6.) Chief Champlin also let the Selectmen know that cruiser number 102 is dead and she is having Frechette's garage take a look at it. MacMillan believes it may be an electrical issue. Selectman Hebert inquired as to how much money was this going to cost, as if she is planning on asking for a new cruiser in March, how much money do we want to invest in this. Champlin will obtain a price quote before anything is done.

Lynn Jones, AA, informed the Selectmen that the town had settled (in our favor) the law suit with Paul Pagliarulo (1226 US RT 302-5VILLG-MAI-20). Pagliarulo has made his payment to the town and he has also submitted a building permit. Jones is unable to determine where he wants to do the activities on the property so has drafted a letter. Chairman Chandler inquired where he wants to plant the trees and what the difference between fruit and ornamental trees is. Jones replied that she believes that the fruit ones are planted in the ground and the ornamental trees are planted in pots. Jones also stated that Pagliarulo emailed her that he has hired a local engineer now and thinks things will go better as he is aware of Bartlett's zoning ordinances and she has worked with him before.

Selectman Hebert made a motion at 05:00 PM to enter nonpublic session for a personnel issue per NH RSA 91-A: 3 II (a). Selectman Patch seconded the motion. Roll call vote was unanimous. Selectman Hebert made a motion at 05:15 PM to end the nonpublic session and to seal the minutes. Selectman Patch seconded the motion. Roll call vote was unanimous.

The Selectmen signed checks, reviewed correspondence and building permits throughout the meeting. There being no further business the meeting was adjourned at 05:40 PM.

Respectfully submitted,

Brenda Medeiros, Sec.