

Town of Bartlett Office of Selectmen

Meeting Minutes: March 26, 2018

Attendance: Chairman Gene Chandler, David Patch, Vicki Garland

Visitors: Erik Corbett, Kevin McEnaney, Brian Otis, John Smallcomb

Reporters: None

Meeting opened at 03:40 PM

Angela Huertas of 102 Cobb Farm Road (5COBRD-45-RWO) inquired if there was any update from FEMA on repairing the flood damages. Chairman Chandler replied no. She also requested that when flood updates are posted that a date be put on the update paper. She mentioned that her taxes were messed up as she received someone else's bill and they received hers. She has submitted all the necessary paper work to correct the problem and it has been taken care of.

James Hrdlicka (2GLENL-50-09) wanted to thank the Selectmen for all the hard work they have done to keep the taxes low. He lives on social security and has to keep an eye on spending and he appreciates their great service to the community.

Cheryl Nealley, Town Clerk/Tax Collector, met with the Selectmen to discuss the hiring of a deputy clerk for one day a week (Thursday) and to cover when she is at workshops or on vacation. She would like to start advertising for the position. Chairman Chandler replied that he isn't ready to do that yet as he would like to find someone to fill in at the Selectmen's office during busy times and when someone is on vacation or sick as well as to be a deputy. Nealley thinks there is an RSA against that. Selectman Patch commented that he hadn't heard that. Chairman Chandler replied that isn't correct as they can be a clerk for both positions. Selectman Garland inquired if historically are you busy on Saturday. Nealley replied usually 4 or 5 people. Nealley would be willing to have a deputy work half a day on Thursday and half a day on Saturday. Selectman Garland inquired as to what her hours are now. Nealley stated that she is here on Mondays from 7 AM to 6 PM, Tuesday, Wednesday, and Friday 8 AM to 4 PM, the first Saturday of the month from 8 AM to 11 AM and closed on Thursdays. Nealley stated that she would prefer to just have a deputy and not share a clerk to avoid any conflicts. Selectman Garland inquired what the difference is between a deputy and a clerk. Nealley stated that a deputy can do everything in her office but a clerk is restricted.

Nealley would like to start doing on line vehicle registrations. Selectman Garland inquired if there was a cost to do this. Nealley stated that there is not. She will have to do mail but the cost is built into the registration. She will also be able to do transfer station stickers and dog licenses. Chairman Chandler inquired as to what is the cost to get started. Nealley stated that it is \$300.00 for the software program and another \$500.00 for the printer but the Town of Jackson is getting rid of their printer so she hopes to be able to purchase it.

Selectman Garland inquired about taxes. Nealley explained that she already has a tax kiosk.

Nealley also mentioned that she is teaming up again this year with True North Vet. Clinic on April 7th when they have their rabies clinic to do the dog licenses at the same time.

Cpl. MacMillan and Chief Keaton met with the Selectmen to discuss the following:

- 1.) Cpl. MacMillan would like to move forward with ordering the IMC software that is needed for the lap tops. The Selectmen were fine with this.
- 2.) Cpl. MacMillan stated that he has completed the grant application for the lap tops and gave it to Chairman Chandler to deliver to Concord.

3.) Cpl. MacMillan would like to take delivery of the new printer which is at Porter Office Machine. The Selectmen were ok with him doing this.

4.) Chief Keaton informed the Selectmen that the new donated cruiser (pickup) was picked up today at Crest Chevrolet. He has ordered the new plates for it which will take a week or so. The Selectmen went out and took a look at the new vehicle.

Chairman Chandler mentioned that we needed to pick out some more dates to have a Bartlett/Jackson Transfer Station committee meeting as the other dates didn't work for the Jackson Selectmen. The Selectmen picked out the dates of Wednesday, April 4th or Wednesday April 11th at Jackson around 4:30-5:00PM. E-mail will be forwarded to Jackson with these dates.

Kevin McEnaney has concerns about this flooding issue. Can the Task Force do a study to see what can or needs to be done. Chairman Chandler stated that they are part of Homeland Security and they are the ones who will decide what we can do. McEnaney stated that logically a regional study should be done. Chairman Chandler replied that we tried that last time and we will try again. Selectman Patch commented that it is very pricey to do this. Brian Otis inquired if FEMA has said what they will do. Chairman Chandler replied nothing yet and it is a long process to do. McEnaney inquired if we have a working agreement with the State. Chairman Chandler replied that we do and they are trying. FEMA is opening an office in Manchester but part of the problem is that everything has been slowed down because of the devastation in Texas and Puerto Rico. McEnaney inquired about private home owners who were affected. Chairman Chandler stated that private home owners are not covered and he suggests strongly that homeowners get flood insurance.

Chairman Chandler commented that it is hard to believe but the town's health insurance will be going down by 6.6% in July.

Selectman Garland stated that she has been invited to an Ad Hoc Flood Committee meeting, not as a Selectman, and she is planning on attending. She is also going to be taking classes on line for emergency planning.

Chairman Chandler will look at the wages for town employees and figure something out which he will present to the other Selectmen.

The Selectmen signed checks, reviewed building permits and correspondence throughout the meeting.

There being no further items to be discussed the meeting was adjourned at 4:45 PM.

Respectfully submitted,

Brenda Medeiros, Sec.