

CONSTRUCTION PERMIT NO. \_\_\_\_\_ EXPIRES \_\_\_\_\_

TOWN OF BARTLETT, NH  
56 TOWN HALL RD.  
INTERVALE, NH 03845 (603)356-2950

\*APPLICATION FEE \$ \_\_\_\_\_  
(Non-refundable)

**CONSTRUCTION PERMIT APPLICATION**

PLEASE NOTE: SIGNED AND COMPLETED APPLICATIONS MUST BE RECEIVED BY 1PM THE DAY BEFORE THE SELECTMEN MEET IN ORDER TO BE REVIEWED THAT WEEK.

ATTACH ADDITIONAL INFORMATION IF NEEDED. SELECTMEN REVIEW ALL PERMITS AT THEIR WEEKLY MEETING. APPLICANT IS RESPONSIBLE FOR SUPPLYING ALL NECESSARY FORMS, PLANS, ETC. AS REQUIRED HEREIN. FAILURE TO DO SO MAY RESULT IN THE APPLICATION BEING RETURNED OR DELAYED. APPLICATIONS WILL BE PROCESSED BETWEEN 3-7 DAYS, PLEASE PLAN ACCORDINGLY. VIOLATIONS ARE SUBJECT TO FINES.

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**I. GENERAL INFORMATION:**

LOCATION OF PROPERTY \_\_\_\_\_ MAP \_\_\_\_\_ PARCEL \_\_\_\_\_  
OWNER: \_\_\_\_\_ PHONE \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_ TOWN \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
BUILDER: \_\_\_\_\_ PHONE \_\_\_\_\_  
BUILDER'S MAILING ADDRESS \_\_\_\_\_

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**II. TYPE OF CONSTRUCTION:** (Please write N/A if items do not apply)

*(NOTE: An accurate sketch showing the locations of structures with their setbacks must accompany this form as well as any other supporting documents)*

WHAT ARE YOU BUILDING? \_\_\_\_\_ INTENDED USE \_\_\_\_\_  
ZONING DISTRICT: \_\_\_\_\_ SIZE OF LOT: \_\_\_\_\_ LOT FRONTAGE \_\_\_\_\_ ft  
LOT OF RECORD PRIOR TO 5/22/85? YES [ ] NO [ ]  
SETBACKS: Structure is setback \_\_\_\_\_ ft. from the centerline of street named \_\_\_\_\_  
Structure from property lines: Side 1 \_\_\_\_\_ ft. /Side 2 \_\_\_\_\_ ft. /Back \_\_\_\_\_ ft.  
Structure from watercourse: \_\_\_\_\_ ft. / Distance between structures \_\_\_\_\_ ft.  
DIMENSIONS OF STRUCTURE: \_\_\_\_\_ HEIGHT: \_\_\_\_\_  
DENSITY: State allowance \_\_\_\_\_ Proposed: \_\_\_\_\_  
STATE SUBDIVISION APPROVAL # \_\_\_\_\_ DATE \_\_\_\_\_  
STATE APPROVAL FOR CONSTRUCTION (must attach copy of State form) # \_\_\_\_\_  
Date Approved \_\_\_\_\_ What for? (eg. No. of bedrooms, gallons/day, use) \_\_\_\_\_  
PARKING AREA SIZE/NO. OF VEHICLES \_\_\_\_\_ / \_\_\_\_\_  
ESTIMATED VALUE OF WORK: \_\_\_\_\_

IS THIS PROPERTY LOCATED IN THE FLOODPLAIN/FLOODWAY? YES [ ] NO [ ]

If yes, a Permit for Activity in the Floodplain and Flood Elevation Certificate may be required.

IS THIS PROPERTY LOCATED IN A WETLANDS? YES [ ] NO [ ]

If yes, a State Wetlands Permit may be required.

IS THIS PROPERTY LOCATED IN THE RIDGELINE DISTRICT (above 800')? YES [ ] NO [ ]

If yes, a Ridgeline Compliance form may be required.

WILL ANY WORK BE DONE ON AN AREA OF SLOPE OF MORE THAN 25%? YES [ ] NO [ ]

If yes, an adequate drainage, retention and revegetation plan may be required.

*ANSWERING **YES** TO ANY OF THE ABOVE QUESTIONS MAY REQUIRE THE FILING OF ADDITIONAL FORMS WHICH CAN BE OBTAINED FROM THE SELECTMEN'S OFFICE.*

ADDITIONAL INFORMATION/DESCRIPTION OF YOUR PROPOSED WORK: \_\_\_\_\_

NOTE: All information pertaining to this building permit must be submitted at the time of application. Incomplete applications will be returned.

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This approval does NOT relieve me from compliance with other than Town of Bartlett regulations and/or ordinances. I further understand that this approval does NOT relieve me from complying with the State regulations that may be applicable, the Lower Bartlett Water Precinct Zoning Ordinance, the Kearsarge Lighting Zoning Ordinance, or any other duly constituted and enacted regulations or procedures. The Town of Bartlett has NOT adopted a building code under NHRSA 674:51, therefore, the contractor responsible for the construction must notify the State Fire Marshal before construction begins on any building except one or two family dwellings as per NHRSA 155-A:2,VII. I understand that the contractor is responsible for meeting the minimum requirements of the State building code as applicable (NHRSA 155-A:2,VIII). I hereby certify that the above information is true and that the above change of use will be accomplished in accordance with the data submitted herein and I understand that the compliance with Town of Bartlett regulations will be verified by the Board of Selectmen. (Note: Application must be signed with an **original** signature of the property owner(s) - fax is not acceptable.)

Date: \_\_\_\_\_ Owner \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_ \*Fee paid \_\_\_\_\_

**\*Application Fee Schedule (Non-refundable):**

House or Condo Unit	\$25.00/unit	Major Commercial	\$100.00
Garage	\$15.00	Minor Commercial	\$ 50.00
Additions/Sheds/Decks	\$10.00	Misc./Renewals	\$ 10.00

Checks should be made payable to the *Town of Bartlett, NH*. There are separate permit application forms for changes of use and signs.